

Murphys Sanitary District

15 Ernest St Suite A.
 Murphys, CA 95247
 (209) 728-3094 (209) 728-9510 fax
 Email: csecada@murphysd.org
 Web site: www.murphysd.org

Board of Directors

Steve Gonzales - President
 Paige Mc Math-Jue-Vice President
 Marty Mellera - Treasurer
 Bruce Miller- Secretary
 Joseph Fontana - Parliamentarian

AGENDA**May 12, 2022 Regular Meeting 10:00 a.m.**

*All members of the public may participate in person for the meeting or via Web-Ex teleconference information below.
 Social distancing is encouraged.*

Join the meeting [Click Here](#)

Join by Meeting Number: 2555 361 1847

Meeting Password: msd05122022

Join by phone 1-978-990-5183 Access code 673 6289

- 1) Call to Order\ Pledge of Allegiance
- 2) Roll Call
- 3) Agenda Changes
- 4) Public Comment (*Limit 5 minutes per person*) on items not appearing on agenda.
NOTICE: Pursuant to Government Code § 54954.3(a), any member of the public shall be provided with the opportunity to directly address the Murphys Sanitary District Board of Directors concerning any item that has been described in the notice for the meeting before or during consideration of that item or on items not on the agenda but within the district's jurisdiction provided that no action be taken on off-agenda items unless otherwise authorized by law.
- 5) CA Special Districts Assoc. Presentation on Legislative Updates - Dane Wadle – Information/Discussion
- 6) Closed Session One (1) Item
 - a) Public Employee Performance Evaluations GC §54957 - Discussion\Possible Action
 - Administration Manager
 - Operations Manager
- 7) Reportable Action from Closed Session
- 8) Consent Agenda - Discussion\Possible Action
The following items are expected to be routine non-controversial. *Items will be acted upon by the Board at one time without discussion.* Any Board member may request that any item be removed for later discussion.
 - a) Minutes:
 - 04/14/2022 Regular Meeting
 - Check Disbursements April 2022
 - b) Adopt Res 2022-09 Opposing Initiative 21-0042 A1 - Discussion\Possible Action
 - c) Adopt Res. 2022-08 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period May 17, 2022 - June 15, 2022 Pursuant to Brown Act Provisions

9) Staff Reports:

- a) Administration
- b) Operations

10) New Business:

- a) Update Operating & Strategy Fund Policy - Discussion\Possible Action
- b) Update Board Policy Handbook - Discussion\Possible Action
- c) Verily Life Science - No cost wastewater testing for SARS-CoV-2 - Discussion\Possible Action
- d) Create Cost of Living Adjustment (COLA) Policy - Discussion\Possible Action
- e) Converting to Solar Energy - Discussion\Possible Action

11) Unfinished Business:

- a) 2022/23 Operating Budget Review - Discussion\Possible
- b) Approve 2022/23 Strategy Fund Allocations
- c) Approve Funds for Investing and Terms - Discussion\Possible

12) Ad Hoc Committee – Website Hosting & email – Update**13) Director Comments****14) Next Meeting Agenda Items****15) Next Regular Meeting: June 9, 2022 10:00 a.m.****16) Adjournment**

***Public Notice: All or a portion of this meeting is being recorded
for purpose of public broadcast and/or internet posting.***

Materials related to any item on this Agenda, are available for public inspection in the District Office at 15 Ernest St Suite Murphys, CA 95247 during normal business hours. Information on materials in the agenda is also available via email request to csecada@murphysd.org. Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting; documents provided by others will be available right after the meeting. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, §12132) and the Ralph M. Brown Act, CA Government Code §54954.2. Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Secada at 209-728-3094, during regular business hours, at least 72 hours prior to the meetings or via email at csecada@murphysd.org. **Regular meetings are held on the second Thursday of the month at 10:00 A.M. at the districts main office located at 15 Ernest Street Suite A. Murphys, CA 95247 or Teleconference**

Murphys Sanitary District
MINUTES – Regular Board Meeting
Thursday, April 14, 2022

Board of Directors

Steve Gonzales - President
Paige Mc Math-Jue-Vice President
Marty Meller - Treasurer
Bruce Miller- Secretary
Joseph Fontana – Parliamentarian

1) Call to Order – 10:13 a.m.

Pledge of Allegiance

2) Roll Call – Joseph Fontana, Bruce Miller, Marty Meller, Paige Math-Jue & Steve Gonzales

3) Agenda Changes – Director S. Gonzales informs the Board that Line Item 11-4 Draft Budget is to be tentatively rescheduled to another meeting date; Closed Session has been scheduled in with Regular Board Meeting

4) Public Comment - None

5) Closed Session Two (2) Items – Scheduled to May 12, 2022

a) Public Employee Performance Evaluations GC §54957

- **Administration Manager**
- **Operations Manager**

b) Public Employment GC §54957 (5)

Administration Manager

6) Reportable Action from Closed Session - None

7) Consent Agenda

a) Minutes

03/10/2022 Regular Meeting

b) Check Disbursements March 2022

Motion: Director P. McMath-Jue & J. Fontana motion to accept the Consent Agenda, Line Item a) Minutes & b) Checks Disbursements March 2022: Approve 5-0

- c) **Adopt Res. 2022-06 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period April 17, 2022 – May 16, 2022 Pursuant to Brown Act Provisions**

Motion: Director B. Miller & P. McMath-Jue motion accept Line Item c) *Adopt Res 2022-6 Re-Authorization Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period April 17, 2022 – May 16, 2022 Pursuant to Brown Act Provisions: Approved 5-0*

8) Staff Reports – C. Secada & D. Murphy Report

- a) **Administration – C. Secada gives a status update on TP Upgrade Force Main Part II, Application has been submitted for review – Information included with Admin. Report of Board Packet.**
- b) **Operations – D. Murphy gives brief update on WWTP and our water storage - Brief Discussion**

9) New Business

- a) **Adopt Res. No. 2022-07 CALLING OF GENERAL DISTRICT ELECTION 11/08/2022**

Motion: Directors P. McMath Jue & B. Miller motion to *Adopt Res. No 2022-07 CALLING OF GENERAL DISTRICT ELECTION 11/08/2022: Approved 5-0*

- b) **Approve 2021/22 Budget Revision – Board & Staff Review & Discuss**

Motion: Directors B. Miller & J. Fontana motion to approve the changes to the *2021/2022 Budget Revision* a presented: *Approved 5-0*

- c) **Update Operating & Strategy Fund Policy – Board & Staff Review & Discuss**

Motion: Directors J. Fontana & P. McMath-Jue motion to update the *Operating Fund Strategy Fund Policy* from May 1 to April 1: *Approved 5-1*

- d) **Cd Maturing 05/2022 – Board & Staff Review & Discuss**

Motion: Directors P. McMath-Jue & J. Fontana motion to close out our current CD: *Approved 5-0*

- e) **Approve a Budget amount for the WWTP Upgrade Announcement-Open House Event scheduled for September 2022 – Board & Staff briefly discuss – *New TP Committee, S. Gonzales & P. McMath-Jue***

Motion: Directors P. McMath-Jue & B. Miller motion to approve using the funds from *Line Item #1104 Advertising & Customer Outreach* for the *WWTP Upgrade Open House Event* scheduled for *September 2022: Approved 5-0*

- f) **Appoint the Following Consultants for**

District Auditing Services – Bryant Jolley
District Legal Services – Craig Judson
District Engineering Services – Blackwater Engineering

Motion: Directors B. Miller & J. Fontana, “*without an obligation to*”, motion to appoint the Consultants as presented for District Auditing; Legal & Engineering Services: *Approved 5-0*

10) Unfinished Business – Director J. Fontana recuses himself

- a) Update Salary Schedule – Board & Staff Review & Discuss – *No Action, move to “Special” Board Meeting***
- b) Update Employee Benefits Package – Board & Staff Briefly Review & Discuss – *No action, move to “Special” Board Meeting***
 - 1. Employer Contribution to Supplemental 457 Plan**
 - 2. Offer Life\ADD Insurance**
 - 3. Operator Stand-by Time Update**
 - 4. Vacation Time for Part Time Employees**
 - 5. Identify other Employee Benefits to Offer**
 - 6. Medical Allowance**

11) 2022/23 Budget Preparation - *Review Information Only - No Action*

- 1. Determine Cost of Living Increase**
- 2. Review Fund Balance Allocations at 03/31/2022**
- 3. Review Potential Funds Eligible for Investment**
- 4. Review Draft 2022/23 Budget**

12) Ad Hoc Committee – Website Hosting & email – *Waiting on information needed to complete; B. Miller to discuss Emerald Creek Alarm Service w/ D. Murphy and Staff***13) Director Comments – *B. Miller wants to confirm “Stipened Clause” change has been updated in policy handbook*****14) Next Meeting Agenda Items – *Board Policy Handbook; Move Agenda Items 10 & 11 to “Special” Board Meeting April 28th @ 9:00 a.m. to discuss the following*****15) Next Regular Meeting: May 12, 2022 10:00 a.m.****16) Adjournment – 1:04 p.m.**

Respectfully;

Amy R Milliken

Bruce Miller, Secretary

Murphys Sanitary District

Check Disbursements

April 2022

Type	Date	Num	Name	Memo	Amount
Check	04/01/2022	4	coPOWER	Dental & Vision Insurance	-285.82
Bill Pmt -Check	04/04/2022	9710	Alpha	Research & Monitoring	-43.00
Bill Pmt -Check	04/04/2022	9711	Mountain Oasis Water	Drinking Water	-139.75
Bill Pmt -Check	04/04/2022	9712	Aramark	Uniforms	-158.27
Bill Pmt -Check	04/04/2022	9713	Calaveras Lumber	WWTP Supplies - 5 Gallon Bucket/Lid, Rain Guage; Hook; Flame stopper; Gypsum Board	-370.52
Bill Pmt -Check	04/05/2022	9714	Kim Delbar Cleaning Service	Office Cleaning Monthly April 2022	-60.00
Bill Pmt -Check	04/05/2022	9715	Mother Lode Answering Service	Answering Service	-262.00
Paycheck	04/06/2022	9716	Hemstad, Eric N	PR 04062022	-1,364.61
Paycheck	04/06/2022	9718	Murphy, Daniel W.	PR 04062022	-2,818.33
Paycheck	04/06/2022	9719	Onstad, Joseph C	PR 04062022	-2,107.23
Paycheck	04/06/2022	9721	Secada, Cynthia D	PR 04062022	-2,924.51
Paycheck	04/06/2022	9717	Milliken, Amy R	PR 04062022	-745.61
Paycheck	04/06/2022	9720	Petersen, Carolyn M	PR 04062022	-106.45
Liability Check	04/06/2022	1	CalPERS	PR 04062022	-2,818.30
Liability Check	04/06/2022	2	EDD	PR 04062022	-631.03
Liability Check	04/06/2022	3	EFTPS Federal Taxes	PR 04062022	-3,156.44
Bill Pmt -Check	04/07/2022	9722	SDRMA	15 Ernest St - Liability Insurance	-638.54
Bill Pmt -Check	04/07/2022	9723	The Red Store	Misc. Supplies - Gloves; Sprayer; Batteries	-91.77
Bill Pmt -Check	04/07/2022	9724	Dept of Water Resources	Annual Dam Fee - 2022/2023	-7,958.00
Bill Pmt -Check	04/07/2022	9725	Landscaper Alfredo Leon Martinez	April yard maintenance Office Building	-200.00
Check	04/08/2022	1	Vanco Services	Mar 2022	-87.75
Bill Pmt -Check	04/11/2022	2	SWRCB Loan Payments	WWTP SWRCB Loan Payment No. 1 of 30 04012022	-43,670.48
Bill Pmt -Check	04/11/2022	9726	Calaveras Power Agency	WWTP - Electric	-2,429.94
Bill Pmt -Check	04/11/2022	9727	Northstar Chemical	Chemicals	-2,419.25
Check	04/13/2022	3	El Dorado Savings Bank	Wire transfer out LAIF	-30.00
Bill Pmt -Check	04/14/2022	9728	Bruce Miller	04142022 Regular Board Meeting	-100.00
Bill Pmt -Check	04/14/2022	9729	Joseph Fontana	04142022 Regular Board Meeting	-100.00
Bill Pmt -Check	04/14/2022	9730	Marty Meller	04142022 Regular Board Meeting	-100.00
Bill Pmt -Check	04/14/2022	9731	Paige Mihlinich Mc Math	04142022 Regular Board Meeting	-100.00
Bill Pmt -Check	04/14/2022	9732	Steve Gonzales	04142022 Regular Board Meeting	-100.00
Check	04/15/2022	4	CalPERS Health Insurance	Medical Insurance	-4,874.41
Bill Pmt -Check	04/18/2022	9733	AT&T Internet - Office	Office - Internet	-58.85
Bill Pmt -Check	04/18/2022	9734	PGE-Emerald Creek Pump Station	Emerald Creek - Electric	-130.71
Bill Pmt -Check	04/18/2022	9735	PGE-Office	Office - Electric	-156.64
Bill Pmt -Check	04/18/2022	9736	Sierra Hills Market	Misc. Supplies - Coffee/Filters	-11.99
Bill Pmt -Check	04/18/2022	9737	US Bank	Comp Software/Webhosting; Misc. Office Supplies; TP Trash; Fuel; Wireless; TP Electric	-1,984.79
Bill Pmt -Check	04/18/2022	9738	AT&T Murphys Grade Alarm	Murphys Grade - Alarm Access Line	-70.42
Bill Pmt -Check	04/18/2022	9739	Bruce Miller	Ad Hoc Hosting & E-Mail 04122022	-100.00
Bill Pmt -Check	04/19/2022	9746	Weco Industries, LLC	Jet Nozzle Repair	-251.15
Paycheck	04/20/2022	9740	Hemstad, Eric N	PR 04202022	-1,289.86
Paycheck	04/20/2022	9742	Murphy, Daniel W.	PR 04202022	-2,877.35

**Murphys Sanitary District
Check Disbursements
April 2022**

Paycheck	04/20/2022	9743	Onstad, Joseph C	PR 04202022	-2,107.23
Paycheck	04/20/2022	9744	Petersen, Carolyn M	PR 04202022	-421.82
Paycheck	04/20/2022	9745	Secada, Cynthia D	PR 04202022	-2,895.87
Paycheck	04/20/2022	9741	Milliken, Amy R	PR 04202022	-745.63
Liability Check	04/20/2022	1	CalPERS	PR 04202022	-2,793.30
Liability Check	04/20/2022	2	EDD	PR 04202022	-595.59
Liability Check	04/20/2022	3	EFTPS Federal Taxes	PR 04202022	-3,358.00
Bill Pmt -Check	04/21/2022	9747	Signal Service	Alarm Service	-385.80
Bill Pmt -Check	04/25/2022	9748	Comcast Business	Office Internet	-135.52
Bill Pmt -Check	04/26/2022	9749	Comcast- Emerald Creek	Emerald Creek - Alarm Access Line April-May 2022	-106.52
Check	04/26/2022	9750	PAR0003	PAR0003 Sold Partial Month Refund	-30.00
Check	04/26/2022	9751	NIN0002	NIN0002 - Refund Partial Month - Sold	-44.00
Bill Pmt -Check	04/28/2022	9752	Bruce Miller	4/28/2022 Special Meeting	-100.00
Bill Pmt -Check	04/28/2022	9753	Joseph Fontana	4/28/2022 Special Meeting	-100.00
Bill Pmt -Check	04/28/2022	9754	Marty Mellera	4/28/2022 Special Meeting	-100.00
Bill Pmt -Check	04/28/2022	9755	Paige Mihlinich Mc Math	4/28/2022 Special Meeting	-100.00
Bill Pmt -Check	04/28/2022	9756	Steve Gonzales	4/28/2022 Special Meeting	-100.00

TOTAL -101,943.05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MURPHYS SANITARY DISTRICT PROCLAIMING A LOCAL EMERGENCY
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY
BY EXECUTIVE ORDER N-29-20 MARCH 4, 2020, AND RE-AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF
MURPHYS SANITARY DISTRICT FOR THE PERIOD MAY 17, 2022 THROUGH
JUNE 15, 2022 PURSUANT TO BROWN ACT PROVISIONS.

RESOLUTION NO. 2022-08

WHEREAS, the MURPHYS SANITARY DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MURPHYS SANITARY DISTRICT's legislative body are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the district's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the district, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the district, specifically Executive Order N-15-20 March 4, 2020 and

WHEREAS, social distancing is recommended; and

WHEREAS, the Board of Directors does hereby find that due to the COVID-19 pandemic, and social distancing orders and conditions causing imminent risk to attendees, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative body of Murphys Sanitary District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, Murphys Sanitary District will make available to the public online remote access via WebEx.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Murphys Sanitary District DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the district and proclaims that a local emergency persists throughout the district.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Administration Manager or staff and legislative body of Murphys Sanitary District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 17, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Murphys Sanitary District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Murphys Sanitary District, this 12th day of May, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Gonzales
Board President

ATTEST:

L. Bruce Miller
Secretary of the Board of Directors

**MURPHYS SANITARY DISTRICT
RESOLUTION TO OPPOSE
INITIATIVE 21-0042 A1**

RESOLUTION 2022-09

WHEREAS, an association representing California's wealthiest corporations and developers is spending millions to push a deceptive proposition aimed for the November 2022 statewide ballot; and

WHEREAS, the proposed proposition, Initiative 21-0042 A1, has received the official title: "LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT."

WHEREAS, the measure includes provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

WHEREAS, the measure exposes taxpayers to a new wave of costly litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

WHEREAS, the measure severely restricts state and local officials' ability to protect our environment, public health and safety, and our neighborhoods against corporations and others who violate the law; and

WHEREAS, the measure creates new constitutional loopholes that would allow corporations to pay less than their fair share for the impacts they impose on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

WHEREAS, the measure threatens billions of dollars currently dedicated to state and local services, and could force cuts to wastewater treatment and collection for Murphys Sanitary District as well as public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to address homelessness, mental health services, and more; and

WHEREAS, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, ports, drinking water, sanitation, utilities, and more.

THEREFORE, BE IT RESOLVED that the Murphys Sanitary District opposes Initiative 21-0042 A1;

BE IT FURTHER RESOLVED, that the Murphys Sanitary District will join the No on Initiative 21-0042 A1 coalition, a growing coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state.

We direct staff to email a copy of this adopted resolution to the California Special Districts Association at advocacy@cdda.net.

THE FOREGOING RESOLUTION was duly approved and adopted by the Board of Directors of the Murphys Sanitary District at its regular meeting on May 12, 2022 by the following vote:

Adopted on the motion of director _____, seconded by director _____

PASSED AND ADOPTED this 12th day of May, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Gonzales
Board President

ATTEST:

L. Bruce Miller
Secretary of the Board of Directors

Initiative #21-0042A1



Background

Initiative #21-0042A1:

Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services. Initiative Constitutional Amendment.

The purported “Taxpayer Protection and Government Accountability Act,” a statewide initiative measure to amend the California Constitution sponsored by the [California Business Roundtable](#) (“CBRT”), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs.

In order to qualify for the ballot, proponents must collect 997,139 valid signatures from California

voters. The California Secretary of State's recommended last day to submit signatures to counties to qualify for the November 8, 2022 statewide general election is April 29, 2022. The last day for measures to be certified for the ballot or withdrawn from the ballot is June 30, 2022.

CSDA has joined a coalition of local government leaders in adopting an Oppose position on Initiative 21-0042A1 and encourages all special districts, partners, and community leaders to join the coalition by passing a board resolution. Once approved, please email your resolution to advocacy@csda.net and consider issuing a press release to local media. Individuals may also register their opposition with the growing coalition by emailing their name, title, and organization.

Quick Summary

Ballot Initiative 21-0042A1 would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure by:

- Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.
- Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative's proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.
- Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.

The initiative includes provisions that would retroactively void *all* state and local taxes or fees adopted after January 1, 2022 if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters throughout California to invalidate the prior actions of local voters, undermining local control and voter-approved decisions about investments needed in their communities.

ADMINISTRATION REPORT

05/12/2022 Board Meeting
April 2022
Cindy Secada

Finance

Cash Fund Balances as of 04-30-2022

El Dorado Checking	\$ 80,743.69
Reserves – LAIF	\$ 2,012,259.35
CalPERS Trust Acct Funds	\$ 00.00
UBS CD Accounts <i>Matures 5/2022</i>	\$ 100,000.00
Petty Cash	\$ 200.00
Total Cash Balances	\$ 2,193,203.04

April Income	\$ 108,807.39
New Connection Funds YTD	\$ 199,500.00
Grant Income YTD	\$ 112,071.00
Property Tax income YTD	\$ 80,318.57
CD's Interest Earned -	\$ 0.00
YTD Interest Earned	\$ 3,935.63
Budget performance target	83.33 %
LAIF Performance	.365% 03/31/2022

Administration

1. *We are at the tenth (10) month mark for our 2021/22 fiscal year. We had three (3) new connection permits purchased in April. With the budget revisions, all is looking good.*
2. Strategy Funds (LAIF & any Investments) 04/01/22 Balance \$2,110,732.64.
Our last CD maturing 5/2022, will be cashed out. We will determine at this meeting, agenda item 11c, what investments the district will participate in. This is on our agenda for discussion.
3. IRWM: *No meetings in April. Next scheduled meeting is 5/18/2022 and is anticipated to be in person.*
4. Murphys Oaks Sub-division: *There are fourteen (14) homes connected to the sewer; eight (8) are waiting for occupancy certificates to begin monthly billing. There are fifteen (15) homes under construction., I am expecting at least three (3) more permits, perhaps six (6), to be issued before the end of this fiscal year.*
5. WWTP Part Two (2) – Force Main, Filters & Generator: *No update to report.*

**Murphys Sanitary District
April 2022
Fiscal Year 2021/22**

83.33%	April 2022	YTD 2021-22	Annual Budget	% of Annual Budget
Income				
4100 · Srv Chrgs - Residential	55,999.71	546,461.48	645,560.00	84.65%
4102 · Srv Chrgs - Apartments	3,180.00	31,800.00	38,160.00	83.33%
4104 · Srv Chrgs - Lodges/Churches	360.00	3,600.00	4,320.00	83.33%
4106 · Srv Chrgs - School	356.00	3,560.00	4,272.00	83.33%
4108 · Srv Chrgs - Commercial	14,367.07	146,490.85	171,131.00	85.60%
Total Monthly Billing	74,262.78	731,912.33	863,443.00	84.77%
4999 · Rental Income	650.00	1,083.30	2,383.30	45.45%
4110 · Plan Ck & Inspection Fees	700.00	1,200.00	3,000.00	40.00%
4111 · Late Fees	389.52	3,015.01	1,500.00	201.00%
4120 · Taxes	0.00	80,318.57	125,000.00	64.25%
4130 · Other Services	576.50	2,003.10	1,500.00	133.54%
4140 · General Reserve Interest	1,528.59	3,935.63	3,000.00	131.19%
4150 · Vacant Lot Billing	700.00	1,100.00	2,000.00	55.00%
4160 · Refunds - Rebates		488.87	474.00	103.14%
4200 · Connection Fees	30,000.00	199,500.00	199,500.00	100.00%
Total Misc. Income	34,544.61	292,644.48	338,357.30	86.49%
TOTAL INCOME	108,807.39	1,024,556.81	1,201,800.30	85.25%
Grant Funds - Other			0.00	0.00%
Grant Funds - WWTP Construction	-	112,071.00	112,071.00	100.00%
<i>Reserve Balance Transfer</i>			115,406.13	
TOTAL INCOME	108,807.39	1,136,627.81	1,429,277.43	79.52%
Wages				
5001.00 · Wages - Operations	14,654.40	160,545.60	190,541.00	84.26%
5001.50 · Wages - Administration	9,142.10	104,039.55	126,203.53	82.44%
5002.00 · Overtime - Operations	0.00	5,371.85	6,000.00	89.53%
5002.50 · Overtime - Office	0.00	276.41	500.00	55.28%
5005.00 · On-Call Comp - Operations	400.00	4,600.00	5,200.00	88.46%
Total Wages	24,196.50	274,833.41	328,444.53	83.68%
Employee Benefits				
5010.00 · Health Insurance - Operations	7,910.24	72,008.53	108,000.00	66.67%
5010.50 · Health Insurance Administration	2,770.71	23,443.21	36,000.00	65.12%
5015.00 Accrued Vacation - Operations	-	1,488.00	3,622.00	41.08%
5015.50 Accrued Vacation - Administration			1,701.00	0.00%
5010.10 · CalPERS Retirement - Unfunded Liability	-	187,000.00	200,000.00	93.50%
5020.00 · CalPERS Retirement - Operations	1,175.38	12,879.61	15,522.77	82.97%
5020.50 · CalPERS Retirement - Admin	589.84	6,488.26	9,586.00	67.68%
Total Employee Benefits	12,446.17	303,307.61	374,431.77	81.00%
PR Taxes				
5030.50 · FICA-Medicare	2,274.72	24,725.87	29,510.69	83.79%
Total PR Taxes	2,274.72	24,725.87	29,510.69	83.79%

Murphys Sanitary District
April 2022
Fiscal Year 2021/22

83.33%	April 2022	YTD 2021-22	Annual Budget	% of Annual Budget
Workman's Comp -				
5040.00 · Workers Compensation – Operation	-	27,688.58	31,000.00	89.32%
5040.50 · Workers Comp. – Administration	-	670.28	1,000.00	67.03%
Total Workman's Comp	-	28,358.86	32,000.00	88.62%
OPERATIONS - Maint & Repairs - Other				
6001.10 · R&M - Collection	-	3,629.96	3,000.00	121.00%
6001.20 · R&M - Treatment	251.15	3,538.02	3,000.00	117.93%
6002.40 · R&M - Truck	-	223.89	4,000.00	5.60%
6003.40 · R&M - Tractor	-	146.00	1,000.00	14.60%
6004.40 · R&M -Trailer\Trash Pumps	-	-	500.00	0.00%
6005.40 · R&M - Hydro Equipment	-	270.45	1,000.00	27.05%
6006.40 · R&M - Sml Tools & Equipment	-	544.13	1,000.00	54.41%
Total Maint & Repairs - Other	251.15	8,352.45	13,500.00	61.87%
OPERATIONS - Supplies				
6010.00 · Equipment Rental	-	-	350.00	0.00%
6011.00 · Gas-Oil-Fuel	297.69	3,307.03	8,000.00	41.34%
6012.10 · Supplies - Collection	-	830.30	1,500.00	55.35%
6012.20 · Supplies - Treatment	-	19,013.49	35,000.00	54.32%
6013.00 · Safety Supplies	2,865.15	-	1,000.00	0.00%
6014.00 · Small Tools - Equipment CIP	-	-	7,000.00	0.00%
6015.00 · Uniforms	158.27	1,803.96	4,000.00	45.10%
OPERATIONS - Supplies	3,321.11	24,954.78	56,850.00	43.90%
OPERATIONS - Utilities				
6021.10 · Electric - Water	1,072.05	12,820.65	12,000.00	106.84%
6021.20 · Electric - Water - Garbage	1,850.96	21,203.04	26,000.00	81.55%
6022.00 · Telephone - Internet	291.26	4,116.26	5,500.00	74.84%
Total Utilities	3,214.27	38,139.95	43,500.00	87.68%

**Murphys Sanitary District
April 2022
Fiscal Year 2021/22**

83.33%	April 2022	YTD 2021-22	Annual Budget	% of Annual Budget
OPERATIONS - Other				
6031.20 · Education Operations	-	1,405.17	3,000.00	46.84%
6032.20 · Research - Monitoring	43.00	16,629.85	24,000.00	69.29%
6033.00 · Answering Service	262.00	2,417.00	3,036.00	79.61%
6034.00 · Alarm \Security All departments	492.32	3,121.34	6,881.00	45.36%
Total Other	797.32	23,573.36	36,917.00	63.86%
ADMINISTRATION - Rents - Leases				
7050.10 · Rents & Leases - Collection	-	720.00	720.00	100.00%
7050.50 · Rents & Leases	-	4,766.70	4,767.00	99.99%
Total Rents - Leases	-	5,486.70	5,487.00	99.99%
ADMINISTRATIVE - Supplies				
7011.00 · Office Supplies - Operations	186.94	1,831.09	2,000.00	91.55%
7011.50 · Office Supplies - Admin	192.10	2,444.74	4,000.00	61.12%
7012.50 · Postage	-	1,863.95	3,300.00	56.48%
7013.50 · Printing			200.00	0.00%
7014.00 · Publications - Operations			200.00	0.00%
7015.50 · Office Equipment-Software	892.99	4,766.53	3,000.00	158.88%
Total Supplies	1,272.03	10,906.31	12,700.00	85.88%
ADMINISTRATIVE - Utilities				
7021.50 · Electric - Water	156.64	1615.99	1,700.00	95.06%
7022.50 · Telephone-Internet Access	194.37	3324.03	4,500.00	73.87%
Total Utilities	351.01	4,940.02	6,200.00	79.68%
ADMINISTRATIVE - Other				
7030.50 · Bank Charges - Vanco Auto Pay Fees	117.75	966.75	1,100.00	87.89%
7031.50 · County Lien Costs -Mileage	-	262.77	500.00	52.55%
7032.50 · Interest Expense				
7034.50 · Education			3,000.00	0.00%
7035.50 · Memberships	-	8,697.00	9,800.00	88.74%
7036.50 · Grant Expenses - Force Main	-	4,947.50	25,000.00	19.79%
Total Other	117.75	14,874.02	39,400.00	37.75%

Murphys Sanitary District
April 2022
Fiscal Year 2021/22

83.33%	April 2022	YTD 2021-22	Annual Budget	% of Annual Budget
ADMINISTRATIVE - Insurance				
7040.50 · Liability Ins	638.54	27,593.08	29,144.96	94.68%
Total Insurance	638.54	27,593.08	29,144.96	94.68%
ADMINISTRATIVE - Professional				
7054.50 · Office Cleaning	60.00	600.00	720.00	83.33%
7053.50 · Professional - Accounting	-	8,500.00	8,500.00	100.00%
7051.50 · Professional - Legal Services	-	2,929.47	4,780.00	61.29%
7052.50 · Board Expenses	1,100.00	7,253.56	10,950.00	66.24%
Total Professional	1,160.00	19,283.03	24,950.00	77.29%
ADMINISTRATIVE - License - Permits				
7070.00 · State Permits	7,958.00	34,820.00	31,000.00	112.32%
7071.20 · Plan Check Permits - Treatment	-	-	3,000.00	0.00%
Total License Permits	7,958.00	34,820.00	34,000.00	102.41%
ADMINISTRATIVE - Advertising				
7080.50 · Advertising	-	396.00	750.00	52.80%
7081.50 · Customer Outreach	-	-	750.00	0.00%
Total Advertising	-	396.00	1,500.00	26.40%
ADMINISTRATIVE - Engineering				
8500.50 · Engineering-General	-	997.50	25,000.00	3.99%
Total Engineering	-	997.50	25,000.00	3.99%
TOTAL OPERATING EXPENSES	57,998.57	845,542.95	1,093,535.95	77.32%
CAPITAL EXPENSE - Loans				
9030.00 · WWTP Upgrade DWR Loan	43,670.48	43,670.48	43,670.48	
Total Capital Loans	43,670.48	43,670.48	43,670.48	100.00%
CAPITAL EXPENSES - CIP				
9005.00 · Ernest St Improvements	200.00	200.00	5,000.00	4.00%
9007.00 · Capital Equipment Repair/Replace	-	-	10,000.00	0
9009.00 · Projects SSMP - EAP - Inundation Maps	-	-	-	-
9021.20 · CIP WWTP Upgrade II	-	827.50	165,000.00	0.50%
9022.00 · Treatment Plant Upgrade - Grant Funds	-	-	-	-
Total Capital Expenses-CIP	200.00	1,027.50	180,000.00	0.00570833
TOTAL CAPITAL	43,870.48	44,697.98	223,670.48	0.19983853
Cash to Reserves				
Cash to Reserves from Grant Proceed			112,071.00	0.00%
TOTAL EXPENSES	101,869.05	890,240.93	1,429,277.43	62.29%

12:33 PM
05/09/22
Cash Basis

Murphys Sanitary District
Balance Sheet
As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Operating Fund	80,743.69
Cash Drawer	200.00
Fund Accounts	
LAIF	2,012,259.35
UBS CD 3	100,000.00
Total Fund Accounts	2,112,259.35
Total Checking/Savings	2,193,203.04
Accounts Receivable	
11000 · Accounts Receivable	-7,631.25
Total Accounts Receivable	-7,631.25
Other Current Assets	
Prepaid Expenses	32,045.33
CIP Force Main	14,527.45
Const. Grant Receivables	112,071.00
Deferred Outflows-Contribution	69,905.00
Grant Funds Receivables	61,870.44
12000 · Undeposited Funds	300.00
Total Other Current Assets	290,719.22
Total Current Assets	2,476,291.01
Fixed Assets	
15 Ernest St	401,873.39
Total Fixed Assets	401,873.39
Other Assets	
Capital WWTP Upgrade 2021	5,036,791.47
Accumulated Depreciation	-1,911,254.48
Donated Property	1,440,389.00
Land	274,091.29
Collection Expansion	216,729.72
Capital Equipment	181,671.83
Capital Administration	7,185.80
Capital Improvement-Treatment	1,880,068.90
Capital Improvement-Collection	19,897.00
Subsurface Lines	1,797,846.73
Total Other Assets	8,943,417.26
TOTAL ASSETS	11,821,581.66
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Compensated Absences	24,034.36
Accrued Interest	5,117.32
Total Other Current Liabilities	29,151.68
Total Current Liabilities	29,151.68

12:33 PM
05/09/22
Cash Basis

Murphys Sanitary District
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
Long Term Liabilities	
Rental Deposit 15 Ernest Ste B	850.00
SWRCB Loan WWTP Upgrade	1,003,397.00
Deferred Inflows-Actuarial	3,618.00
Net Pension Liability	<u>181,426.00</u>
Total Long Term Liabilities	<u>1,189,291.00</u>
Total Liabilities	1,218,442.68
Equity	
CAPITAL WWTP Bridge Loan	2,134,562.50
Capital Balances	
Fund Balance	<u>3,759,539.44</u>
Total Capital Balances	3,759,539.44
3200 - Retained Earnings	4,462,650.16
Net Income	<u>246,386.88</u>
Total Equity	<u>10,603,138.98</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,821,581.66</u></u>



PMIA/LAIF Performance Report as of 04/15/22



PMIA Average Monthly Effective Yields⁽¹⁾

Mar	0.365
Feb	0.278
Jan	0.234

Quarterly Performance Quarter Ended 03/31/22

LAIF Apportionment Rate ⁽²⁾ :	0.32
LAIF Earnings Ratio ⁽²⁾ :	0.00000875657176851
LAIF Fair Value Factor ⁽¹⁾ :	0.988753538
PMIA Daily ⁽¹⁾ :	0.42%
PMIA Quarter to Date ⁽¹⁾ :	0.29%
PMIA Average Life ⁽¹⁾ :	310

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 03/31/22 \$207.9 billion

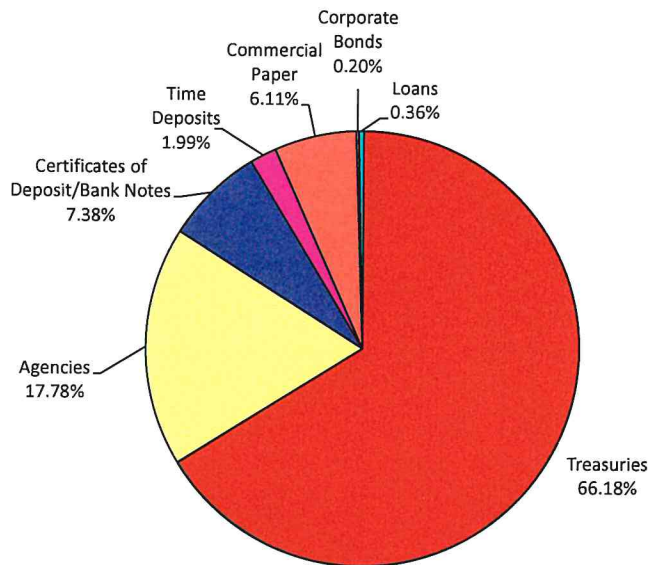


Chart does not include \$5,704,000.00 in mortgages, which equates to 0.003%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

WWTP MONTHLY TOTALS

April 2022

Pond# 4	6” gain of elevation in Pond four storage, starting May with approx.10 million more gallons in Pond four than last year
PG&E Kilo use	459 kWhrs use at WWTP 79 kWhrs use at IPS
Rain Fall at WWTF	3.1 inches recorded over seven days in April
CL2 Usage	156 gallons of liquid Cl2 only
Plant influent gallons	3,790,100 gallons Near identical averages to last year
Effluent gallons	828,750 gallons treated and discharged to KHS over two days
Ironstone Influent	120,000 gallons AVG
Hydro flushing lineal footage	>3,000- began system mapping
Sewer Overflow Count	None
Spray Field Gallons Applied	0

- Operations has begun an entire Collection system remapping/ evaluation, starting at the north eastern most section- Powerhouse, Dam to HWY 4 south to Tanner rd. This process will enable us to prioritize further the areas of our Collections that the most attention and or CIP replacement.

- As expected, the steep raise in fuel prices and the need to have our diesel reserves completely full going into summer means that Operations will be close to fuel budget by the end of fiscal year. Although we are currently prepared for this year's PSPSs and other power outages as far as mechanically sound backup generation equipment and foreseeably adequate fuel reserve, the model budgeted off of uses "as to date" experienced outages and run frequency. With the higher fuel costs, our budget buffer has been nearly exhausted, Cindy and I will work to amend/ increase the fuel budget.
- Clay met with Andy Wilson from Signal Service at the Willow Creek lift station on the 5th to look into alarm options that they could provide.
- Operation's Bi-Annual MCS-150 (motor carrier id report) for our DOT trucks compliances and payment of \$200 is due by end of May- done early this month.

Murphys Sanitary District

Policy Title: **Operating Fund and Strategy Fund Policy**

Updates: 04/28/2022; 04/14/2022; 02/10/2022; 11/11/2021; 02/14/2019

Income:

- *Income from Monthly Billing, Plan check fees & inspection fees, Late fees, Taxes, Other services, Interest, Vacant lot billing, Refunds rebates, Rental income to: General - Operating Fund*
- *Income from New connection fees to Strategy Fund & surplus from above*
- *Income from Grant Funds - Strategy Fund; reimburses the fund that made the original payment to the vendor for which the grant payment was received.*

Operating Fund Allocation (El Dorado Savings Bank):

- Budgeted operating costs

Strategy Fund Allocation (LAIF and Other Investment Account Balances):

Priority Allocations:

- Reserve Three (3) months of Billing Income, used to offset any income deficiencies. Fixed amount determined during the budget process.
- Debt Service - Amount equal to a minimum of 1 (one) year debt service with respect to the districts debt service obligation(s). Fixed amount determined during the budget process.

Secondary Allocations:

- Capital Repair & Replacement 50% of Strategy Fund Account Balance (*CIP*)
- Equipment Repair & Replacement 20% of Strategy Fund Account Balance (*Equipment*)
- Discretionary Fund 30% of Strategy Fund Account Balance

Other requirements:

- During each budget process, the individual fund balances will be determined for the new fiscal year using the Strategy Fund (LAIF and other investment accounts) balance as of 4/1 of each year. The percentages assigned to a fund can be changed during this process.
- If a fund has used some of its allocation, that will be considered during the annual reallocation process as to how much will be allocated.
- When a secondary allocation fund has used any of the funds per formula above, the balance of that account will be lowered to reflect the amount used for the remainder of the fiscal year.
- No re-allocation of fund balances based on the cash account balances throughout the current fiscal year, will be performed until the next fiscal year budget process.
- Use the current 10-year CIP as our guide for capital expenses
- Any withdrawals of \$50,000 or more from the Discretionary Fund must have at least three (3) board members voting to approve the expenditure.

RENUMERATION, REINBURSEMENT and OTHER BENEFITS *Revised 06-2019*

A. STIPEND

It shall be the policy of the MSD Board that each member of the Governing Board elected by MSD Community or appointed by the MSD Board of Directors may receive a stipend in the amount of one hundred dollars (\$100) for each day's attendance at regular meetings and twenty-five dollars (\$25.00) every ½ hour, not to exceed one hundred dollars (\$100) for each day's attendance at special meetings of the Board. Members of standing or ad-hoc committees will receive a stipend of twenty-five dollars (\$25.00) every ½ hour, not to exceed one hundred dollars (\$100) for each day's attendance. The maximum daily rate per Board member is one hundred and twenty-five dollars (\$125). ~~This shall include travel time up to one day before and after said service.~~ Board members will receive reimbursement for mileage per diems as applicable, but not be compensated for actual travel time, up to one day before and after said service. A member of the board of directors may waive any or all of the payments permitted by this section. This policy is based, in part, on Section 61047(a) of the California Government Code.

REIMBURSEMENT OF TRAVELING AND INCIDENTAL EXPENSES INCURRED

1. Directors may receive their actual and necessary traveling and incidental expenses incurred while on official business, pursuant to Government Code Section 61047(c). Reimbursement for these expenses is subject to Government Code Sections 53232.2 and 53232.3.
2. Directors shall be reimbursed by MSD for reasonable expenses, including travel, lodging and meals incurred when attending board and committee meetings or when making any trips on official business of MSD when so authorized by the Board prior to expenses incurred. All requests for reimbursement will be made to the MSD Administrative Manager within 30 days of the actual expense. The following is a list of meetings allowed for stipend pay, mileage or other approved expenses:
 - a. TS-IRWM Regular monthly meetings or TS-IRWM special meetings. Stipend Rate \$ 50 per day.
 - b. Mountain Counties Water Resources Association (MCWRA) meetings or special events and conferences. Stipend Rate \$100 per day.
 - c. Board Member Training. Within 1 to 50 miles of MSD office, Stipend Rate \$50 per day maximum \$100; 51 miles or further Stipend Rate \$100 per day maximum \$200
3. While driving on MSD business either using their own personal vehicle or a rental vehicle, Directors must meet the following conditions;
 - a. The Director should obey all state and local driving laws and observe driving conditions with the utmost care, including but not limited to wearing a seat belt.
 - b. The Director must possess and maintain a valid California driver's license.
 - c. Directors who have their driver's license suspended or revoked are required to report these conditions to the MSD Chief Risk Officer and no longer drive on MSD business.
 - d. MSD accepts no responsibility for citations issued to a director by any law enforcement agency while driving a vehicle on MSD business under any circumstance. All liabilities created by any citation will be the responsibility of Directors who receive them.
 - e. Any personal vehicle driven on MSD business must be properly registered with the California Department of Motor Vehicles.
4. The amount of mileage reimbursement will be consistent with IRS Guidelines. All Board of Directors should keep travel, meals and lodgings costs within reasonable constraints, keeping in mind that these expenses require the use of public monies. Emphasis should be placed on keeping costs to acceptable practices as allowed by the respective agencies we serve. The following limitations shall be observed:
 - a. Meals shall be reimbursed at a maximum rate of \$75 per day or \$50 per half day, based on actual receipts. The cost of alcohol shall not be reimbursable.
 - b. All travel arrangements must be made by the Administrative Manager or their designee.
 - c. Directors shall timely cancel any reservations they will not use. If the District is charged for an unused reservation, the Director will be responsible for that charge unless circumstances requiring cancellation were reasonably beyond the Director's control. The cost of lodging shall not exceed \$160 per night.
 - d. Directors and/or consultants who bring personal guests to dinners, etc. and who prefer not to pay for their guest separately at the time, shall be billed by MSD for the actual additional costs. If actual cost cannot be determined, the per person average of the bill shall be calculated and billed by MSD to the Director(s) and/or consultants.
 - e. Receipts or other supporting documentation for expenses shall be required, except for expenses less than \$15.00.
5. The DISTRICT MANAGERS shall bring any concerns or issues regarding a Director's travel

expense reimbursement request to the attention of the Board President. The Board President shall attempt to resolve the concern with the Director and, if the attempt is unsuccessful, refer the matter to the full Board for discussion at a public meeting.

6. EXPENSES FOR EDUCATIONAL PROGRAMS AND CONFERENCES - Directors shall be reimbursed by MSD for reasonable expenses, including registration, transportation, meals, lodging and incidental expenses incurred when attending MSD Board approved training seminars, programs, workshops or conferences when so authorized by the Board.
7. EXPENSES OF DIRECTORS ELECT - Because it is to the advantage of the MSD that directors-elect become rapidly and fully informed of the workings of the Board of Directors and of the issues before the Board, upon approval MSD may reimburse the expenses of Directors-elect, between their date of election and the inception of their terms, that would otherwise be reimbursable if their terms began with the date of their election.
8. ANNUAL DISCLOSURE REIMBURSEMENTS OF INDIVIDUAL CHARGES OVER \$100
Any reimbursement for individual charges over \$100 will be disclosed in an annual report. The report will be produced in conjunction with the annual audit process. This document will be made available for public inspection after the annual audit has been performed and accepted at a regular meeting of the MSD Board of Directors.

From: Brent Coco <brentcoco@verily.com>

Subject: Re: Verily Life Science - No cost wastewater testing for SARS-CoV-2

Date: March 21, 2022 at 11:17:58 AM PDT

Hi M.r Miller,

How have you been? It's been some time since our last email and I thought I should circle back to find out if you had any interest in our monitoring program for wastewater. We've expanded quite a bit over the last few months:

- We are still testing for SARS-CoV-2 using solid material from wastewater, but can now accept:
 - the preferred sludge from primary clarifier,
 - settled solids through Imhoff cone settling (we would provide the cones, settling would occur at the WWTP),
 - or send us liquid influent and Verily will do the settling in our labs
- Verily is offering a labor offset stipend to assist with sample collection (up to \$200/sample)
- Our data is posting to our public website publichealth.verily.com with raw data files available via download
- We've slightly rebranded as www.wastewaterscan.org to greater emphasize our academic tie-ins

I've spoken at a few CA Public Health online gatherings and we're picking up momentum but also interested in onboarding WWTPs from other states if you happen to know anyone who's interested (prefer sewersheds of 50K+).

Thanks again and hope everything is going well,

Brent

brentcoco@verily.com

503-820-9314 (Pacific)

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	<i>Proposed Budget 2022/23</i>
2	OPERATING BUDGET			
3	Income			
4	4100 · Srv Chrgs - Residential	546,461.48	645,560.00	666,440.00
5	4102 · Srv Chrgs - Apartments	31,800.00	38,160.00	38,160.00
6	4104 · Srv Chrgs - Lodges/Churches	3,600.00	4,320.00	4,320.00
7	4106 · Srv Chrgs - School	3,560.00	4,272.00	4,272.00
8	4108 · Srv Chrgs - Commercial	146,490.85	171,131.00	178,695.00
9	Total Monthly Billing	731,912.33	863,443.00	891,887.00
10	4110 · Plan Ck & Inspection Fees	1,200.00	3,000.00	500.00
11	4111 · Late Fees	3,015.01	1,500.00	2,500.00
12	4120 · Taxes	80,318.57	125,000.00	135,000.00
13	4130 · Other Services	2,003.10	1,500.00	1,800.00
14	4140 · General Reserve Interest	2,408.92	3,000.00	4,000.00
15	4150 · Vacant Lot Billing	1,100.00	2,000.00	1,600.00
16	4160 · Refunds - Rebates	488.87	474.00	500.00
17	4201 · Connection Fees Moved to CIP	199,500.00	199,500.00	
18	4999 · Rental Income	1,083.30	2,383.30	7,800.00
19	Total Misc. Income	291,117.77	338,357.30	153,700.00
20	TOTAL INCOME	1,023,030.10	1,201,800.30	1,045,587.00
21				
22				

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	<i>Proposed Budget 2022/23</i>
23	Wages			
24	5001.00 · Wages - Operations	160,545.60	190,541.00	211,855.00
25	5001.50 · Wages - Administration	104,039.55	126,203.53	159,233.31
26	5002.00 · Overtime - Operations	5,371.85	6,000.00	6,000.00
27	5002.50 · Overtime - Office	276.41	500.00	500.00
28	5005.00 · On-Call Comp - Operations	4,600.00	5,200.00	15,600.00
29	Total Wages	274,833.41	328,444.53	393,188.31
30	Employee Benefits			
31	5010.00 · Health Insurance - Operations	72,008.53	108,000.00	108,000.00
32	5010.50 · Health Insurance Administration	23,443.21	36,000.00	36,000.00
33	5015.00 · Accrued Vacation - Operations	1,488.00	3,622.00	3,951.00
34	5015.50 · Accrued Vacation - Administration		1,701.00	1,701.00
35	5020.00 · CalPERS Retirement - Operations	12,879.61	15,522.77	16,785.95
36	5020.50 · CalPERS Retirement - Admin	6,488.26	9,586.00	10,135.00
37	5020.10 · CalPERS Retirement - (UAL)	187,000.00	200,000.00	18,174.00
38	5020.50 · CalPERS 457 Employer contribution			-
39	Total Benefits	303,307.61	374,431.77	194,746.95
40			702,876.30	587,935.25
41	PR Taxes			
42	5030.50 · FICA-Medicare	24,725.87	29,510.69	36,438.80
43	5050.00 · State EDD - Operations			
44	5050.50 · State EDD - Administration			
45	Total PR Taxes	24,725.87	29,510.69	36,438.80

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	Proposed Budget 2022/23
46	Workers' Compensation			
47	5040.00 · Workers' Comp – Operation	27,688.58	31,000.00	17,000.00
48	5040.50 · Workers' Comp – Administration	670.28	1,000.00	1,000.00
49	Total Workman's Comp	28,358.86	32,000.00	18,000.00
50	Total Employee	631,225.75	764,386.99	642,374.05
51	OPERATIONS - Maint & Repairs - Other			
52	6001.10 · R&M - Collection	3,629.96	3,000.00	3,000.00
53	6001.20 · R&M - Treatment	3,538.02	3,000.00	3,000.00
54	6002.40 · R&M - Truck	223.89	4,000.00	4,000.00
55	6003.40 · R&M - Tractor	146.00	1,000.00	1,000.00
56	6004.40 · R&M -Trailer pump		500.00	500.00
57	6005.40 · R&M - Hydro Equipment	270.45	1,000.00	1,000.00
58	6006.40 · R&M - Sml Tools & Equipment	544.13	1,000.00	1,000.00
59	Total Maint & Repairs - Other	8,352.45	13,500.00	13,500.00
60	OPERATIONS - Supplies			
61	6010.10 · Equipment Rental - Collections			
62	6010.00 · Equipment Rental		350.00	350.00
63	6011.00 · Gas-Oil-Fuel	3,307.03	8,000.00	9,500.00
64	6012.10 · Supplies - Collection	830.30	1,500.00	1,500.00
65	6012.20 · Supplies - Treatment	19,013.49	35,000.00	35,000.00
66	6013.00 · Safety Supplies -		1,000.00	1,000.00
67	6014.00 · CIP Equipment move to CIP			
68	6015.00 · Uniforms	1,803.96	4,000.00	4,000.00
69	Total Supplies	24,954.78	49,850.00	51,350.00

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	<i>Proposed Budget 2022/23</i>
70	OPERATIONS - Utilities			
71	6021.10 · Electric - Water	12,820.65	12,000.00	20,440.00
72	6021.20 · Electric - Water - Dumpster	21,203.04	26,000.00	37,804.00
73	6022.00 · Telephone - Cell - Internet	4,116.26	5,500.00	4,600.00
74	Total Utilities	38,139.95	43,500.00	62,844.00
75	OPERATIONS - Other			
76	6031.20 · Education Operations	1,405.17	3,000.00	3,000.00
77	6032.20 · Research - Monitoring	16,629.85	24,000.00	24,000.00
78	6033.00 · Answering Service	2,417.00	3,036.00	3,600.00
79	6034.00 · Alarm\Security	3,121.34	6,881.00	7,500.00
80	6036.20 · Bio solids Management			
81	Total Other	23,573.36	36,917.00	38,100.00
82	ADMINISTRATION - Rents - Leases			
83	7050.10 · Rents & Leases - Collection	720.00	720.00	720.00
84	7050.50 · Rents & Leases	4,766.70	4,767.00	-
85	Total Rents - Leases	5,486.70	5,487.00	720.00
86	ADMINISTRATIVE - Supplies			
87	7011.00 · Office Supplies - Operations	1,831.09	2,000.00	2,500.00
88	7011.50 · Office Supplies - Admin	2,444.74	4,000.00	4,000.00
89	7012.50 · Postage	1,863.95	3,300.00	3,300.00
90	7013.50 · Printing - Customer Outreach -		200.00	300.00
91	7014.00 · Publications - Operations		200.00	300.00
92	7015.50 · Office Equipment - Software	4,766.53	3,000.00	3,000.00
93	7016.50 · Website - Emails			500.00
94	Total Supplies	10,906.31	12,700.00	13,900.00

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	<i>Proposed Budget 2022/23</i>
95	ADMINISTRATIVE - Utilities			
96	7021.50 · Electric - Water	1615.99	1,700.00	3,828.00
97	7022.50 · Telephone-Internet Access	3324.03	4,500.00	4,400.00
98	Total Utilities	4,940.02	6,200.00	8,228.00
99	ADMINISTRATIVE - Other			
100	9999.00 · 15 Ernest St - Repair Maintenance			3,000.00
101	7030.50 · Bank Charges - Vanco Fees	966.75	1,100.00	1,200.00
102	7031.50 · County Lien Costs -Mileage	262.77	500.00	500.00
103	7032.50 · Interest Expense			
104	7034.50 · Education		3,000.00	3,000.00
105	7035.50 · Memberships	8,697.00	9,800.00	10,500.00
106	7036.50 · Grant Expenses - Force Main - Application	4,947.50	25,000.00	2,500.00
107	Total Other	14,874.02	39,400.00	20,700.00
108	ADMINISTRATIVE - Insurance			
109	7039.50 · Property Insurance included in GL	638.54	2,114.96	
110	7040.50 · General-Liability (GL) Insurance	26,954.54	27,030.00	29,000.00
111	Total Insurance	27,593.08	29,144.96	29,000.00
112	ADMINISTRATIVE - Professional			
113	7054.50 · Professional-Office Cleaning	600.00	720.00	720.00
114	7053.50 · Professional-Accounting	8,500.00	8,500.00	9,700.00
115	7051.50 · Professional-Legal	2,929.47	4,780.00	6,000.00
116	7052.50 · Board Expenses	7,253.56	10,950.00	11,000.00
117	Total Professional	19,283.03	24,950.00	27,420.00
118	ADMINISTRATIVE - License - Permits			
119	7070.00 · State Permits	34,820.00	31,000.00	41,000.00
120	7071.20 · Plan Check Permits		3,000.00	500.00
121	Total License Permits	34,820.00	34,000.00	41,500.00

**Murphys Sanitary District
Operating Budget Proposal for 2022/23**

	A	D	E	F
1	Proposed 05/12/2022	YTD APR 2021-22	2021/22 Approved Budget	<i>Proposed Budget 2022/23</i>
122	ADMINISTRATIVE - Marketing			
123	7080.50 · Advertising - Legal Postings	396.00	750.00	750.00
124	7081.50 · Customer Outreach - Marketing -WWTP Open House		750.00	750.00
125	Total Marketing	396.00	1,500.00	1,500.00
126	ADMINISTRATIVE - Engineering			
127	8500.50 · Engineering-General -	997.50	25,000.00	7,500.00
128	Total Engineering	997.50	25,000.00	7,500.00
129	Debt Service			
130	9030.00 · WWTP Upgrade Loan DWR Begin 04/2022		43,670.48	43,670.48
131	Bridge Loan & Fees			
132	Total Debt Service	0.00	43,670.48	43,670.48
133	<i>Sub-Total Expenses</i>	845,542.95	1,130,206.43	1,002,306.53
134				
135	Cash out to LAIF Strategy Fund		71,593.87	43,280.47
136				
137	TOTAL OPERATING EXPENSES	845,542.95	1,201,800.30	1,045,587.00
138				

**Murphys Sanitary
Strategy Funds Budget Proposal for 2022/23**

	A	B	C	D	E	F
1	Proposed 05/12/2022	Actual 2019/20	Actual 2020-21	YTD MAR 2021-22	2021/22 Approved Budget	Proposed Budget 2022/23
2	Strategy Funds Budget 2022/23					
3	<i>Beginning Strategy Funds Balance</i>				1,502,247.43	1,851,199.64
4	Income					
5	Cash from Operations				71,593.87	43,280.47
6	4201 · Connection Fees			169,500.00	199,500.00	60,000.00
7	Grant Funds IRWM - Other	-	2,134,562.50			
8	Grant Funds - Plant Upgrade Part II	160,009.00	4,478,331.00	112,071.00	112,071.00	390,000.00
9	<i>Total CIP Income</i>	<i>160,009.00</i>	<i>6,612,893.50</i>	<i>281,571.00</i>	<i>383,164.87</i>	<i>493,280.47</i>
10	Expenses					
11						
12	9007.00 · Capital Equipment Repair\Replace	61,609.26	2,738.31		17,000.00	22,600.00
13	9999.00 · 15 Ernest St Improvements				5,000.00	15,000.00
14	9021.20 · CIP - WWTP Upgrade Part II Environmental- Design		13,212.45	827.50	165,000.00	390,000.00
15	<i>Total CIP Expenses</i>	<i>61,609.26</i>	<i>15,950.76</i>	<i>827.50</i>	<i>187,000.00</i>	<i>427,600.00</i>
16						
17	<i>Ending Strategy Fund Balance</i>				1,698,412.30	1,916,880.11
18						

Operating and Strategy Fund Report As of 04/01/2022

Income:

- Income from Monthly Billing, Plan check fees & inspection fees, Late fees, Taxes, Other services, Interest, Vacant lot billing, Refunds rebates, Rental income to: General - Operating Fund
- Income from New connection fees to Strategy Fund & surplus from above
- Income from Grant Funds - Strategy Fund; reimburses the fund that made the original payment to the vendor for which the grant payment was received.

Operating Fund Allocation (El Dorado Savings Bank): **\$78,554.55**

- Budgeted operating costs

Strategy Fund Allocation (LAIF and Other Investment Account Balances): **\$2,110,732.64**

Priority Allocations:

- Reserve Three (3) months of Billing Income, used to offset any income deficiencies. Fixed amount determined during the budget process. **\$215,862**
- Debt Service - Amount equal to a minimum of 1 (one) year debt service with respect to the districts debt service obligation(s). Fixed amount determined during the budget process. **\$43,671**

Strategy Fund Balance after priority: **\$ 1,851,199.64**

Secondary Allocations:

- Capital Repair & Replacement 50% of Strategy Fund Account Balance (*CIP*); less any adjustments for expenses. **\$925,599.82**
- Equipment Repair & Replacement 20% of Strategy Fund Account Balance (*Equipment*); less any adjustments for expenses. **\$370,239.92**
- Discretionary Fund 30% of Strategy Fund Account Balance; less any adjustments for expenses. **\$555,359.90**

Other requirements:

- During each budget process, the individual fund balances will be determined for the new fiscal year using the Strategy Fund (LAIF and other investment accounts) balance as of 5/1 of each year. The percentages assigned to a fund can be changed during this process.
- If a fund has used some of its allocation, that will be considered during the annual reallocation process as to how much will be allocated.
- When a secondary allocation fund has used any of the funds per formula above, the balance of that account will be lowered to reflect the amount used for the remainder of the fiscal year.
- No re-allocation of fund balances based on the cash account balances throughout the current fiscal year, will be performed until the next fiscal year budget process.
- Use the current 10-year CIP as our guide for capital expenses
- Any withdrawals of \$50,000 or more from the Discretionary Fund must have at least three (3) board members voting to approve the expenditure.

**Murphys Sanitary District
Strategy Fund
04/01/2022
Allocations for 2022/23**

	A	B	C	D	E	F
1	<i>05/12/2022 Review</i>					
2	<i>2,110,732.64</i>	Priority Funds		Secondary Funds		1,851,199.64
3	Strategy Fund Allocations 2022-23	3 mos. Billing Income	Debt Service	Capital Repair Replacement 50%	Equipment Repair Replacement 20%	Discretionary 30%
4	PROJECTS	215,862.00	43,671.00	925,599.82	370,239.93	555,359.89
5						
6	Various Pump Replacements				22,600.00	
7	15 Ernest St Improvements			15,000.00		
8	CIP WWTP Upgrade Part II			390,000.00		
9						
10	<i>Total CIP Expenses</i>			<i>405,000.00</i>	<i>22,600.00</i>	-
11	<i>Project Income</i>			<i>390,000.00</i>		
12	Balance	215,862.00	43,671.00	910,599.82	347,639.93	555,359.89