

Resolution 2022-16

**Murphys Sanitary District**  
 15 Ernest St Suite A.  
 Murphys, CA 95247  
 (209) 728-3094 (209) 728-9510 fax  
 Email: [csecada@murphysd.org](mailto:csecada@murphysd.org)  
 Web site: <https://www.murphysd.org>

**Board of Directors**  
 Steve Gonzales - President  
 Paige Mc Math-Jue-Vice President  
 Marty Meller - Treasurer  
 Bruce Miller- Secretary  
 Joseph Fontana - Parliamentarian

## AGENDA

### November 17, 2022 Special Meeting

Time: 10:00 a.m.

Location: District Main Office 15 Ernest St Suite A Murphys, CA 95247

*Replacing the rescheduled 11/10/2022*

*Regular Meeting*

*All members of the public may participate in person for the meeting or via Web-Ex teleconference information below. Social distancing is encouraged.*

**[Join the meeting Click Here](#)**

**Meeting Number: 2556 141 9148**

**Meeting Password: msd11172022**

**Join by phone 1-415-655-0001 Access code 2556 141 9148**

- 1) Call to Order\ Pledge of Allegiance
- 2) Roll Call
- 3) Agenda Changes
- 4) **Public Comment** (*Limit 5 minutes per person*) on items not appearing on agenda.  
**NOTICE:** Pursuant to Government Code § 54954.3(a), any member of the public shall be provided with the opportunity to directly address the Murphys Sanitary District Board of Directors concerning any item that has been described in the notice for the meeting before or during consideration of that item or on items not on the agenda but within the district's jurisdiction provided that no action be taken on off-agenda items unless otherwise authorized by law.
- 5) **Consent Agenda - Discussion\Possible Action**  
**The following items are expected to be routine non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.**
  - a) Minutes:  
 10/13/2022 Regular Meeting
  - b) Check Disbursements October 2022
  - c) **Adopt Res. 2022-16 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period November 13, 2022 – December 12, 2022 Pursuant to Brown Act Provisions**

*Resolution 2022-16*

- 6) **Staff Reports:**
- a) Administration
  - b) Operations
- 7) **New Business:**
- a) President's Special Acknowledgement Award
  - b) CPPA rate increase notice in January 2023
  - c) UPUD Water Rates and Charges Increase Public Meeting-Discussion/Possible Action
  - d) Audited Financial Statements 2021/2022-Acknowledgement
  - e) Employee Appreciation Lunch-Discussion/Possible Action
  - f) Grant Updates - Discussion/Possible Action
    - WWTP Upgrades II
    - Collection System Replacement 2023
  - g) **Res. No. 2022-17 Authorizing Financial Assistance Application Representative** - Discussion/Possible Action  
Administration Manager
  - h) Investment No. 1 Maturing 11/17/2022 – Discussion/Possible Action
  - i) Consider additional investments – Discussion/Possible Action
- 8) **Unfinished Business:**
- a) Strategic Planning - Using a Consultant - Discussion\Possible Action
- 9) **Ad Hoc Committee Reports:**
- a) Climate Action & Sustainability - *M. Meller, B. Miller, D. Murphy*
- 10) **Upcoming events to note:**
- 11) **Director Comments**
- 12) **Next Meeting Agenda Items**
- 13) **Next Regular Meeting: December 8, 2022 10:00 a.m.**
- 14) **Adjournment**

***Public Notice: All or a portion of this meeting is being recorded  
for purpose of public broadcast and/or internet posting.***

Materials related to any item on this Agenda, are available for public inspection in the District Office at 15 Ernest St Suite Murphy, CA 95247 during normal business hours. Information on materials in the agenda is also available via email request to [csecada@murphyssd.org](mailto:csecada@murphyssd.org). Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting; documents provided by others will be available right after the meeting. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, §12132) and the Ralph M. Brown Act, CA Government Code §54954.2. Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Secada at 209-728-3094, during regular business hours, at least 72 hours prior to the meetings or via email at [csecada@murphyssd.org](mailto:csecada@murphyssd.org). **Regular meetings are held on the second Thursday of the month at 10:00 A.M. at the districts main office located at 15 Ernest Street Suite A. Murphy, CA 95247 or Teleconference**

**Murphys Sanitary District**  
**MINUTES – Regular Board Meeting**  
**Thursday, October 13, 2022**

**Board of Directors:**  
**Steve Gonzales - President**  
**Paige McMath-Jue – Vice President**  
**Marty Mollera - Treasurer**  
**Bruce Miller - Secretary**  
**Joseph Fontana – Parliamentarian**

1) Call to Order – 10:00 a.m.

*Pledge of Allegiance – C. Secada introduces new hire Kristina Fillmore*

2) Roll Call – *Joseph Fontana, Bruce miller, Marty Mollera, Paige McMath-Jue & Steve Gonzales*

3) Agenda Changes – *Per Line Item #7b date should be changed from 11/20/2020 to 11/17/2022 – to be Discussed*

4) Public Comment – *None*

5) Consent Agenda

The following items are expected to be routine non-controversial. *Items will be acted upon by the Board at one time without discussion.* Any Board member may request that any item be removed for later discussion.

a) Minutes

09/08/2022 Regular Meeting

b) Check Disbursements September 2022

c) **Adopt Res. 2022-15 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period October 14, 2022 – November 12, 2022 Pursuant to Brown Act Provisions**

**Motion: Directors P. McMath-Jue & J. Fontana motion to accept the *Consent Agenda as presented; Minutes & Check Disbursements September 2022 & Adopt Res. 2022-15 Re-Authorizing Remote Teleconference Meetings for MSD: Approved 5-0***

6) Staff Reports – C. Secada & D. Murphy

a) **Administration – C. Secada presents Admin Report to the Board for review; Update on Murphys Oaks Subdivision; WWTP Upgrade II & Collection pending; Audit was performed September 29<sup>th</sup>; Nothing to report on IRWM, meeting was cancelled; Investment status - Discussion**

b) **Operations – D. Murphy briefly discusses the Algae Bloom issues due to the hot & dry weather; Level sensor received for probe; Quote for AC Unit from B. Whittle is pending; Local Representative would like to run an Article on the MSD and the WWTP Upgrade; Annual Hydro-flushing to start after road construction is complete – Discussion**

7) New Business

a) **Approve Creating a District Strategic Plan Using a consultant – Board & Staff briefly discuss - Administration Manager(s) to get more information on services, cost and possible grants that may be available – No Action**

b) Move 11/10/22 regular Meeting to November 20<sup>th</sup> 10:00 a.m. – *(Correction) Move Regular Board Meeting from 11/10/2022 to 11/17/2022 10:00 a.m.*

8) Unfinished Business: *None*

9) Ad Hoc Committee Reports

a) Climate Action & Sustainability - *M. Mellerer, B. Miller, D. Murphy – Director M. Mellerer presents a “Greening” outline to Board & Staff – Brief review & discussion*

b) WWTP Upgrade Ceremony – *Director S. Gonzales Dissolves Committee*

10) Upcoming events to note: *Information Only*

***October 20, 2022 ACWA Region 3 Program: Water, Wildfire & Wine***

*Join us in Murphys on October 20 for an informative ACWA Region 3 program, membership meeting, and opportunity to connect with your colleagues in the region. Speakers and panelists will highlight connections between water, wildfire, and wine production in the region, as well as wildfire mitigation and preparation strategies. A networking lunch will be provided. Following the ACWA Region 3 program, Mountain Counties Water Resources Association will host a reception offering appetizers and beverages. Preliminary Program Agenda and details coming soon.*

*Registration Fee: ACWA Member \$50 | Non-member \$75*

*Cancellation Deadline: October 13, 2022*

11) Director Comments – *Director P. McMath-Jue welcomes new Admin. Manager, Kristina Fillmore*

12) Next Meeting Agenda Items – *Discuss Laddering more funds to Investment; Strategic Planning Information*

13) Next Regular Meeting: **November 10, 2022 10:00 a.m.**

14) Recess meeting – **11:15 a.m.**

15) Reconvene at Waste Water Treatment Plant. See item 16

16) Travel to Waste Water Treatment Plant to take board member pictures.

**Location: 635 Six Mile Rd Murphys, CA 95247**

17) Adjournment – **11:45 a.m.**

Respectfully;

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Amy R Milliken

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Bruce Miller, Secretary

10-13-2022 Regular Board Meeting DRAFT MINUTES

**Murphys Sanitary District  
Check Disbursements  
October 2022**

Type	Date	Num	Name	Memo	Amount
	10/01/2022		coPOWER	Dental & Vision Insurance	-285.82
Bill Pmt	10/04/2022	10032	AT&T Internet - Six Mile	Six Mile - Internet	-53.50
Bill Pmt	10/04/2022	10033	Calaveras Lumber	Misc Supplies - Saw Blade; Doug Fir; Plywood	-360.12
Bill Pmt	10/04/2022	10034	Carbon Copy	Copy Machine - Six Mile	-11.69
Bill Pmt	10/04/2022	10035	Lodi Pump & Irrigation	WWTP - Crushed Silica	-1,410.94
Bill Pmt	10/04/2022	10036	Modesto Welding Products	Argon rental and Oxygen charges	-14.00
Bill Pmt	10/04/2022	10037	Carbon Copy	Copy Machine - Office	-25.07
Bill Pmt	10/04/2022	10038	Mountain Oasis Water	Drinking Water	-117.25
Bill Pmt	10/04/2022	10039	Kim Delbar Cleaning Service	Office Cleaning Monthly October 2022	-60.00
Bill Pmt	10/04/2022	10040	Landscaper Alfredo Leon Martinez	Yard maintenance Office Building	-200.00
Paycheck	10/06/2022	10041	Fillmore, Kristina V	PR 10062022	-507.27
Paycheck	10/06/2022	10042	Hemstad, Eric N	PR 10062022	-1,463.78
Paycheck	10/06/2022	10043	Milliken, Amy R	PR 10062022	-792.20
Paycheck	10/06/2022	10044	Mote, Summer Y	PR 10062022	-537.50
Paycheck	10/06/2022	10045	Murphy, Daniel W.	PR 10062022	-2,941.05
Paycheck	10/06/2022	10046	Onstad, Joseph C	PR 10062022	-2,349.87
Paycheck	10/06/2022	10047	Secada, Cynthia D	PR 10062022	-3,517.52
	10/06/2022		CalPERS	PR 10062022	-2,620.38
	10/06/2022		EDD	PR 10062022	-781.45
	10/06/2022		EFTPS Federal Taxes	PR 10062022	-3,915.58
Bill Pmt	10/06/2022	10048	Steve Gonzales	SDRMA Leadership Conference Napa 2022	-937.01
Bill Pmt	10/06/2022	10049	Alpha	Research & Monitoring	-1,476.00
Bill Pmt	10/06/2022	10050	Calaveras Power Agency	Electric - WWTP	-4,751.53
Bill Pmt	10/06/2022	10051	General Plumbing & Supply	Collections - Sewer Pipe & Gasket	-382.84
Bill Pmt	10/06/2022	10052	Mother Lode Answering Service	Answering Service	-262.00
Bill Pmt	10/06/2022	10053	Murphys RV-The Car Doctor	Vehicle Maint. - Fluids for Truck	-86.28
Bill Pmt	10/06/2022	10054	The Red Store	Misc Supplies - Glue; Weed Eater Line; Plant tray	-59.87
Bill Pmt	10/07/2022		Vanco Services	Sept 2022	-97.25
Bill Pmt	10/11/2022	10055	Aramark	Uniforms	-208.01
Bill Pmt	10/11/2022	10056	Sierra Hills Market	Misc Supplies	-29.98
Bill Pmt	10/12/2022	10057	VOID	VOID	0.00
Check	10/12/2022	10058	PEE0001	PEE0001 Refund payment property sold	-60.00
Check	10/12/2022		Vanco Services	NSF DAH0001	-60.00
Bill Pmt	10/13/2022	10059	Bruce Miller	October 2022 - Regular Board Meeting	-100.00
Bill Pmt	10/13/2022	10060	Joseph Fontana	October 2022 - Regular Board Meeting	-100.00
Bill Pmt	10/13/2022	10061	Marty Mellera	October 2022 - Regular Board Meeting	-100.00
Bill Pmt	10/13/2022	10062	Paige Mihlinich Mc Math	October 2022 - Regular Board Meeting	-100.00
Bill Pmt	10/13/2022	10063	Steve Gonzales	October 2022 Regular Board Meeting	-100.00
Bill Pmt	10/13/2022	10064	Black Water Engineers	Collection System Funding App	-11,688.00
Bill Pmt	10/13/2022	10065	UPUD	IRRIG. TRTMT - M - IRRIG	-107.60
Bill Pmt	10/13/2022	10066	UPUD	735 Six Mile RD - M	-68.70

**Murphys Sanitary District  
Check Disbursements  
October 2022**

Bill Pmt	10/13/2022	10067	UPUD	15 Ernest St - M	-134.00
Bill Pmt	10/13/2022	10068	UPUD	26 Emerald Creek CT - M	-67.00
Bill Pmt	10/13/2022	10069	Calaveras Treasurer-Tax	15 Ernest St - Solid Waste Fee	-150.00
Check	10/15/2022		CalPERS Health Insurance	Medical Insurance	-4,878.30
Check	10/17/2022	10070	REB0002	REB0002 - Sold Partial Month Refund	-48.39
Bill Pmt	10/18/2022	10071	AT&T - Office Phone	Office - Phone	-153.02
Bill Pmt	10/18/2022	10072	AT&T Murphys Grade Alarm	Murphys Grade - Alarm Access	-118.58
Bill Pmt	10/18/2022	10073	AT&T Six Mile Phone	Six Mile - Phone	-89.86
Bill Pmt	10/18/2022	10074	PGE-Emerald Creek	Emerald Creek - Pump Station	-115.78
Bill Pmt	10/18/2022	10075	PGE-Office	Office - Electric	-17.09
Bill Pmt	10/18/2022	10076	US Bank	Supp; Fuel; Comp Softwre; Education WWTP Ceremony; Hydro; Wireless; Postage	-4,679.36
Paycheck	10/19/2022	10077	Fillmore, Kristina V	PR 10192022	-1,491.86
Paycheck	10/19/2022	10078	Hemstad, Eric N	PR 10192022	-1,682.52
Paycheck	10/19/2022	10079	Milliken, Amy R	PR 10192022	-792.19
Paycheck	10/19/2022	10080	Mote, Summer Y	PR 10192022	-463.70
Paycheck	10/19/2022	10081	Murphy, Daniel W.	PR 10192022	-3,152.30
Paycheck	10/19/2022	10082	Onstad, Joseph C	PR 10192022	-2,043.57
Paycheck	10/19/2022	10083	Secada, Cynthia D	PR 10192022	-3,591.56
Bill Pmt	10/18/2022	10084	AT&T Internet - Office	Office - Internet	-58.85
	10/19/2022		CalPERS	PR 10192022	-2,620.37
	10/19/2022		EDD	PR 10192022	-897.33
	10/19/2022		EFTPS Federal Taxes	PR 10192022	-4,345.64
Bill Pmt	10/24/2022	10085	Jay Ashley	Comp Software & MSD Server Back-up	-97.50
Bill Pmt	10/24/2022	10086	Signal Service	Alarm	-385.80
Bill Pmt	10/24/2022	10087	Cisco Fire Sprinklers Inc.	Annual Fire Ext. Inspection	-110.00
Bill Pmt	10/24/2022	10088	Carbon Copy	Copy Machine - Six Mile	-17.78
Bill Pmt	10/24/2022	10089	Comcast- Emerald Creek	Emerald Creek - Alarm Access	-102.29
Bill Pmt	10/24/2022	10090	Comcast Business	Office - Internet	-135.60
Bill Pmt	10/24/2022	10091	National Concrete Cutting	WWTP - Core Drill	-610.00
Bill Pmt	10/24/2022	10092	Northstar Chemical	Chemicals	-3,162.39
Bill Pmt	10/24/2022	10093	Carbon Copy	Copy Machine - Office	-21.16
Bill Pmt	10/24/2022	10094	USA North	2022 Annual Membership - Additional Tickets	-1,229.57
	10/27/2022		Vanco Services	Returned Payment-TAR0003	-60.00
	10/28/2022		Vanco Services	Returned Payment-TRI0004	-143.10
	10/31/2022		Vanco Services	Vanco fees for October 2022	-98.25

**TOTAL -80,504.77**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MURPHYS SANITARY DISTRICT PROCLAIMING A LOCAL EMERGENCY  
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY  
BY EXECUTIVE ORDER N-29-20 MARCH 4, 2020, AND RE-AUTHORIZING  
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF  
MURPHYS SANITARY DISTRICT FOR THE  
*PERIOD NOVEMBER 13, 2022 THROUGH DECEMBER 12, 2022*  
PURSUANT TO BROWN ACT PROVISIONS.**

**RESOLUTION NO. 2022-16**

**WHEREAS**, the MURPHYS SANITARY DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of MURPHYS SANITARY DISTRICT's legislative body are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the district's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the district, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the district, specifically Executive Order N-15-20 March 4, 2020 and

**WHEREAS**, social distancing is recommended; and

**WHEREAS**, the Board of Directors does hereby find that due to the COVID-19 pandemic, and social distancing orders and conditions causing imminent risk to attendees, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and

desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative body of Murphys Sanitary District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, Murphys Sanitary District will make available to the public online remote access via WebEx.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF Murphys Sanitary District DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the district and proclaims that a local emergency persists throughout the district.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Administration Manager or staff and legislative body of Murphys Sanitary District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) **December 12, 2022**, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Murphys Sanitary District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** by the Board of Directors of Murphys Sanitary District, this 17th day of November, 2022 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Steve Gonzales  
Board President

ATTEST:

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L. Bruce Miller  
Secretary of the Board of Directors



# ADMINISTRATION REPORT

11/17/2022 Board Meeting

October 2022

Kristina Fillmore

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## Finance Report

### Cash Fund Balances as of 10-31-2022

El Dorado Checking	\$ 141,149.25
LAIF	\$ 1,271,123.91

#### Investments:

UBS #1 T-Bill	1.42%	Matures 11-17-22	\$ 200,000.00
UBS #2 CD	1.60%	Matures 12-21-22	\$ 200,000.00
UBS #3 T-Bill	2.63%	Matures 01-12-23	\$ 200,000.00
UBS #4 T-Bill	2.997%	Matures 02-16-23	\$ 200,000.00
UBS #5 T-Bill	3.786%	Matures 03-23-23	\$ 200,000.00

Petty Cash	\$ 200.00
<b>Total Cash Balances</b>	<b>\$ 2,412,473.16</b>

October Income	\$ 81,013.57
New Connections YTD	\$ 40,000.00
Grant Income YTD	\$ 0.00
Property Tax income YTD	\$ 8,437.18
Investment Interest Earned	\$ 0.00
YTD Interest Earned	\$ 9.64

Budget performance target 33%

LAIF Performance 1.513% 10/06/2022

## Administration

### 1. 4th Month of the Fiscal Year-Financial Highlights on the Budget Performance Report

*Overall budget performance on target. We are keeping a watchful eye on a few expense accounts currently exceeding our target of 33% (see summary below). In addition, MSD is facing power and water increases this year. We are issuing a few new permits for Murphys Oaks property owners and billing/receiving collection fees. MSD is expected to receive county tax income in January of 2023, which will bring our income to our target level at that time.*

*Line 45: Workers comp percent is at 99.36%. Annual payment.*

*Line 51: R&M Treatment is at 49.19%. Purchase of sand.*

*Line55: R&M Hydro is at 74.77%. This is a planned annual service for hydro equipment.*

*Line 98: Memberships is anticipated to be overbudget for 22/23. As of October we are currently at 81%. Our CSDA membership has increased and will be reflected on the November expense report.*

2. Strategy Funds (LAIF & any Investments) 10/31/22  
*We will discuss rolling over or cashing out the maturing T-bill No. 1 and future investments. Financial Highlight: LAIF quarterly interest earned was \$5,248.20.*
3. Murphys Oaks Sub-division: *There are seven (7) homes completed and billed monthly; (27) homes under construction, with 15 connected, waiting for their final. All lots being built by Kautz have been issued and paid for their permits. No information or permits have been issued for the remaining eleven (11) custom lots.*
4. WWTP Part Two (2) – Force Main, Filters & Generator: *No update to report.*
5. Collection System Upgrades\Replacement Grant Application: *Filed on 9/1/2022. Grant amount \$4,528,197. Will have an update next month.*
6. Office Update:  
*Office staff currently working on updating and completing position instructions. In addition, staff is also working on reorganizing. Collectively we are all working towards the management transition.*

**Murphys Sanitary District**  
**Budget Performance**  
**October 2022**  
**Fiscal Year 2022/23**

		October 2022	YTD 2022-23	Annual Budget	% of Annual Budget
33.33%					
1	Income				
2	4100 · Srv Chrgs - Residential	55,450.00	222,335.36	666,440.00	33.36%
3	4102 · Srv Chrgs - Apartments	3,180.00	12,720.00	38,160.00	33.33%
4	4104 · Srv Chrgs - Lodges/Churches	360.00	1,440.00	4,320.00	33.33%
5	4106 · Srv Chrgs - School	356.00	1,484.00	4,272.00	34.74%
6	4108 · Srv Chrgs - Commercial	20,393.50	62,933.84	178,695.00	35.22%
7	Total Monthly Billing	79,739.50	300,913.20	891,887.00	33.74%
8					
9	4999 · Rental Income	650.00	2,600.00	7,800.00	33.33%
10	4110 · Plan Ck & Inspection Fees			500.00	0.00%
11	4111 · Late Fees	219.71	841.42	2,500.00	33.66%
12	4120 · Taxes	0.00	8,437.18	135,000.00	6.25%
13	4130 · Other Services	402.00	818.00	1,800.00	45.44%
14	4140 · General Reserve Interest	2.36	9.64	4,000.00	0.24%
15	4150 · Vacant Lot Billing	0.00	200.00	1,600.00	12.50%
16	4160 · Refunds - Rebates	0.00	161.39	500.00	32.28%
17	Total Misc. Income	1,274.07	13,067.63	153,700.00	8.50%
18	TOTAL INCOME	81,013.57	313,980.83	1,045,587.00	30.03%
19					
20	Reserve Balance Transfer				
21	TOTAL INCOME	81,013.57	313,980.83	1,045,587.00	30.03%
22					
23					
24	Wages				
25	5001.00 · Wages - Operations	15,953.60	63,814.40	211,855.00	30.12%
26	5001.50 · Wages - Administration	12,643.43	43,912.19	159,233.31	27.58%
27	5002.00 · Overtime - Operations	467.32	2,176.08	6,000.00	36.27%
28	5002.50 · Overtime - Office	0.00	0.00	500.00	0.00%
29	5005.00 · On-Call Comp - Operations	1,200.00	4,800.00	15,600.00	30.77%
30	Total Wages	30,264.35	114,702.67	393,188.31	29.17%
31	Employee Benefits				
32	5010.00 · Health Insurance - Operations	7,914.13	31,656.52	108,000.00	29.31%
33	5010.50 · Health Insurance Administration	2,799.55	11,111.68	42,000.00	26.46%
34	5015.00 Accrued Vacation - Operations	-	-	3,951.00	0.00%
35	5015.50 Accrued Vacation - Administration	-	-	1,701.00	0.00%
36	5010.10 · CalPERS Retirement - Unfunded Liability	-	4,397.00	18,174.00	24.19%
37	5020.00 · CalPERS Retirement - Operations	1,265.60	5,062.40	16,785.95	30.16%
38	5020.50 · CalPERS Retirement - Admin	630.76	2,523.04	10,135.00	24.89%
39	Total Employee Benefits	12,610.04	54,750.64	200,746.95	27.27%
40	PR Taxes				
41	5030.50 · FICA-Medicare	2,741.11	10,471.73	36,438.80	28.74%
42	5050.00 · State EDD - Operations				
43	Total PR Taxes	2,741.11	10,471.73	36,438.80	28.74%

**Murphys Sanitary District**  
**Budget Performance**  
**October 2022**  
**Fiscal Year 2022/23**

		YTD	% of Annual
33.33%	October 2022	2022-23	Budget
		Annual Budget	Budget
44	Workman's Comp -		
45	5040.00 · Workers Compensation – Operation	-	15,897.80
46	5040.50 · Workers Comp. – Administration	-	700.00
47	Total Workman's Comp	-	16,597.80
48			
49	OPERATIONS - Maint & Repairs - Other		
50	6001.10 · R&M - Collection	992.84	992.84
51	6001.20 · R&M - Treatment	1,410.94	1,475.57
52	6002.40 · R&M - Truck	86.28	86.28
53	6003.40 · R&M - Tractor	-	71.08
54	6004.40 · R&M -Trailer\Trash Pumps		500.00
55	6005.40 · R&M - Hydro Equipment	617.73	747.74
56	6006.40 · R&M - Sml Tools & Equipment	-	201.09
57	Total Maint & Repairs - Other	3,107.79	3,574.60
58	OPERATIONS - Supplies		
59	6010.00 · Equipment Rental	-	-
60	6011.00 · Gas-Oil-Fuel	280.85	1,808.42
61	6012.10 · Supplies - Collection	14.00	56.00
62	6012.20 · Supplies - Treatment	3,665.72	13,641.29
63	6013.00 · Safety Supplies	-	352.00
64	6015.00 · Uniforms	208.01	839.52
65	OPERATIONS - Supplies	4,168.58	16,697.23
66	OPERATIONS - Utilities		
67	6021.10 · Electric - Water	1,469.63	6,576.73
68	6021.20 · Electric - Water - Garbage	3,640.98	14,892.21
69	6022.00 · Telephone - Internet	429.62	1,731.17
70	Total Utilities	5,540.23	23,200.11

**Murphys Sanitary District**  
**Budget Performance**  
**October 2022**  
**Fiscal Year 2022/23**

		YTD		% of Annual
33.33%	October 2022	2022-23	Annual Budget	Budget
71	OPERATIONS - Other			
72	6031.20 · Education Operations	1,012.01	1,687.01	3,000.00 56.23%
73	6032.20 · Research - Monitoring	1,476.00	6,816.20	24,000.00 28.40%
74	6033.00 · Answering Service	262.00	1,048.00	3,600.00 29.11%
75	6034.00 · Alarm \Security All departments	488.09	1,323.58	7,500.00 17.65%
76	<b>Total Other</b>	<b>3,238.10</b>	<b>10,874.79</b>	<b>38,100.00 28.54%</b>
77	ADMINISTRATION - Rents - Leases			
78	7050.10 · Rents & Leases - Collection	-	720.00	720.00 100.00%
79	<b>Total Rents - Leases</b>	<b>-</b>	<b>720.00</b>	<b>720.00 100.00%</b>
80	ADMINISTRATIVE - Supplies			
82	7011.00 · Office Supplies - Operations	141.39	624.04	2,500.00 24.96%
83	7011.50 · Office Supplies - Admin	747.66	1,616.19	4,000.00 40.40%
84	7012.50 · Postage	8.95	73.45	3,300.00 2.23%
85	7013.50 · Printing	-	-	300.00 0.00%
86	7014.00 · Publications - Operations	-	-	300.00 0.00%
87	7015.50 · Office Equipment-Software	693.72	1,140.92	3,000.00 38.03%
88	7016.50 · Website-IT-email	-	-	500.00 0.00%
89	<b>Total Supplies</b>	<b>1,591.72</b>	<b>3,454.60</b>	<b>13,900.00 24.85%</b>
90	ADMINISTRATIVE - Utilities			
91	7021.50 · Electric - Water	151.09	1391.13	3,828.00 36.34%
92	7022.50 · Telephone-Internet Access	400.97	1607.74	4,400.00 36.54%
93	<b>Total Utilities</b>	<b>552.06</b>	<b>2,998.87</b>	<b>8,228.00 36.45%</b>
94	ADMINISTRATIVE - Other			
95	7030.50 · Bank Charges - Vanco Auto Pay Fees	195.50	501.25	1,200.00 41.77%
96	7031.50 · County Lien Costs -Mileage	56.25	189.38	500.00 37.88%
97	7034.50 · Education	1,225.00	1,225.00	3,000.00 40.83%
98	7035.50 · Memberships	1,616.57	8,535.90	10,500.00 81.29%
99	7036.50 · Grant Expenses - Force Main	-	-	2,500.00 0.00%
100	7099.50 · Office Building RM	350.00	950.00	3,000.00 31.67%
101	<b>Total Other</b>	<b>3,443.32</b>	<b>11,401.53</b>	<b>20,700.00 55.08%</b>

**Murphys Sanitary District**  
**Budget Performance**  
**October 2022**  
**Fiscal Year 2022/23**

		October 2022	YTD 2022-23	Annual Budget	% of Annual Budget
	33.33%				
102	ADMINISTRATIVE - Insurance				
103	7040.50 · Liability Ins	-	29,811.60	29,000.00	102.80%
104	Total Insurance	-	29,811.60	29,000.00	102.80%
105	ADMINISTRATIVE - Professional				
106	7054.50 · Office Cleaning	60.00	240.00	720.00	33.33%
107	7053.50 · Professional - Accounting	-	700.00	9,700.00	7.22%
108	7051.50 · Professional - Legal Services	97.50	162.50	6,000.00	2.71%
109	7052.50 · Board Expenses	694.46	3,995.10	11,000.00	36.32%
110	Total Professional	851.96	5,097.60	27,420.00	18.59%
111	ADMINISTRATIVE - License - Permits				
112	7070.00 · State Permits	-	0.00	41,000.00	0.00%
113	7071.20 · Plan Check Permits - Treatment	-	0.00	500.00	0.00%
114	Total License Permits	-	0.00	41,500.00	0.00%
115	ADMINISTRATIVE - Advertising				
116	7080.50 · Advertising	-	52.50	750.00	7.00%
117	7081.50 · Customer Outreach	336.01	398.75	750.00	53.17%
118	Total Advertising	336.01	451.25	1,500.00	30.08%
119	ADMINISTRATIVE - Engineering				
120	8500.50 · Engineering-General	450.50	3,796.75	7,500.00	50.62%
121	Total Engineering	450.50	3,796.75	7,500.00	50.62%
122	<b>TOTAL OPERATING EXPENSES</b>	<b>68,895.77</b>	<b>308,601.77</b>	<b>965,836.06</b>	<b>31.95%</b>
123					
124	ADMINISTRATIVE - Loans				
125	9030.00 · WWTP Upgrade DWR Loan	-	0.00	43,670.48	
126	Total Loans	-	-	43,670.48	0.00%
127					
128	<b>TOTAL EXPENSES</b>	<b>68,895.77</b>	<b>308,601.77</b>	<b>1,009,506.54</b>	<b>30.57%</b>
129	<b>Cash to Strategy Funds</b>			<b>36,080.46</b>	
130	<b>Total</b>	<b>68,895.77</b>	<b>308,601.77</b>	<b>1,045,587.00</b>	
131					
132	STRATEGY FUNDS				
133					
134	Income				
135	Cash from Operations	-	-	36,080.46	0.00%
136	9201 · Connection Fees	-	40,000.00	40,000.00	100.00%
137	Grant Funds - Collection System Upgrades	-	-	3,500,000.00	0.00%
138	Grant Funds IRWM - Other	-	-	-	
139	Grant Funds - Plant Upgrade Part II Planning	-	-	390,000.00	0.00%
140	Total CIP Income	-	40,000.00	3,966,080.46	1.01%
141	Expenses				
142	9007.00 · Capital Equipment Repair\Replace		9,393.32	22,600.00	41.56%
143	9010.10 · Capital Repair\Replace Collection	-	1,015.00	3,500,000.00	0.03%
144	9016.10 - Collection System Replacement 22	11,237.50	11,237.50		#DIV/0!
145	9021.20 · CIP - WWTP Upgrade Part II Environmental- Design	-	1,409.50	390,000.00	0.36%
146	9999.00 · 15 Ernest St Improvements			15,000.00	0.00%
	Total CIP Expenses	11,237.50	23,055.32	3,927,600.00	0.59%

2:27 PM  
11/10/22  
Cash Basis

**Murphys Sanitary District**  
**Balance Sheet**  
**As of October 31, 2022**

	Oct 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Operating Fund	141,149.25
Cash Drawer	200.00
Fund Accounts	
UBS Investments	
UBS #5 T-Bill 03/23/2023	200,000.00
UBS #4 T-Bill 02/16/2023	200,000.00
UBS #3 T-Bill 01/12/2023	200,000.00
UBS #2 CD 12/21/2022	200,000.00
UBS #1 T-Bill 11/17/2022	200,000.00
Total UBS Investments	1,000,000.00
LAIF	1,271,123.91
Total Fund Accounts	2,271,123.91
Total Checking/Savings	2,412,473.16
Accounts Receivable	
11000 · Accounts Receivable	-7,008.77
Total Accounts Receivable	-7,008.77
Other Current Assets	
CIP WWTP Upgrade II	22,884.95
Deferred Outflows-Contribution	231,370.00
Accts Rec-Suspense	120.00
12000 · Undeposited Funds	60.00
Total Other Current Assets	254,434.95
Total Current Assets	2,659,899.34
Other Assets	
15 Ernest St	401,873.39
Capital WWTP Upgrade 2021	5,036,791.47
Accumulated Depreciation	-2,179,413.48
Donated Property	1,440,389.00
Land	274,091.29
Collection Expansion	216,729.72
Capital Equipment	181,671.83
Capital Administration	7,185.80
Capital Improvement-Treatment	1,889,462.22
Capital Improvement-Collection	14,220.66
Subsurface Lines	1,797,846.73
Total Other Assets	9,080,848.63
<b>TOTAL ASSETS</b>	<b>11,740,747.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Compensated Absences	29,497.89
Accrued Interest	2,939.80
Total Other Current Liabilities	32,437.69
Total Current Liabilities	32,437.69

2:27 PM  
11/10/22  
Cash Basis

**Murphys Sanitary District**  
**Balance Sheet**  
As of October 31, 2022

	Oct 31, 22
<b>Long Term Liabilities</b>	
Rental Deposit 15 Ernest Ste B	850.00
SWRCB Loan WWTP Upgrade	979,932.72
Deferred Inflows-Actuarial	59,169.00
Net Pension Liability	67,087.00
<b>Total Long Term Liabilities</b>	<b>1,107,038.72</b>
<b>Total Liabilities</b>	<b>1,139,476.41</b>
<b>Equity</b>	
CAPITAL WWTP Bridge Loan	2,134,562.50
<b>Capital Balances</b>	
Fund Balance	3,759,539.44
<b>Total Capital Balances</b>	<b>3,759,539.44</b>
3200 - Retained Earnings	4,679,965.78
Net Income	27,203.84
<b>Total Equity</b>	<b>10,601,271.56</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,740,747.97</b>





## PMIA/LAIF Performance Report as of 10/14/22



### PMIA Average Monthly Effective Yields<sup>(1)</sup>

<b>September</b>	<b>1.513</b>
August	1.276
July	1.090

### Quarterly Performance Quarter Ended 09/30/22

LAIF Apportionment Rate <sup>(2)</sup> :	1.35
LAIF Earnings Ratio <sup>(2)</sup> :	0.00003699565555327
LAIF Fair Value Factor <sup>(1)</sup> :	0.980760962
PMIA Daily <sup>(1)</sup> :	1.63%
PMIA Quarter to Date <sup>(1)</sup> :	1.29%
PMIA Average Life <sup>(1)</sup> :	304

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 09/30/22 \$222.9 billion

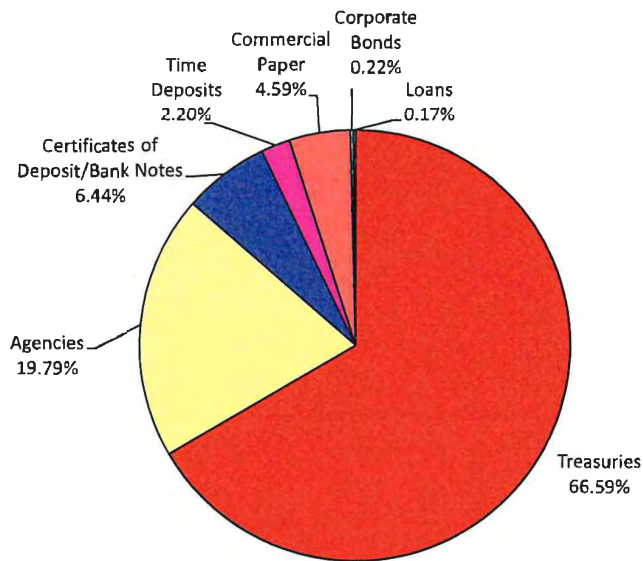


Chart does not include \$3,917,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

# Operational monthly totals and summary

OCTOBER 2022

Water storage levels in Pond# 4	Loss of two feet of Freeboard in October, starting November at an elevation of 2251'.9" (roughly 6.9 million gallons in storage)
PG&E Kilo use	539 kWhrs at WWTP 65 kWhrs at IPS
Rain Fall at WWTF	None
CL2 Usage	1,037 gallons of Cl2 liquid bleach total over twelve days of Effluent pumping
Plant influent gallons	3,399,500 gallons Within fifty thousand gallons less than September
Effluent gallons	5,026,000 gallons treated and discharged to KHS only- 2.1 million gallons less than September
Ironstone Influent	182,000 gallons AVG
Hydro flushing lineal footage	>1,200 feet of Collections Preventative maintenance only
Sewer Overflow Count	None
Spray Field Gallons Applied	None

- Murphys had several unscheduled PGE outages throughout October without back-up power generation or operational issues at any of our Collections Lift Stations. The WWTP did not experience any outages, the power supply south of Murphys was not affected. A lack of alarm notification at the Willow Creek Lift Station was identified during October's first outage on the 3<sup>rd</sup>, Operations determined that the issue was in the alarm auto dialer programming and Bruce Whittle fixed that afternoon along with running a diagnostic check on the control cabinet- no other issues found.
- Foothill Sanitary pumped out debris and grit from Willow Creek's influent vault on the 20th per annual schedule. Although the occupancy of the Murphys Oaks neighborhood is increasing, nothing as far as debris make up and accumulation was identified during cleaning.
- After the extensive filtration media repacking, contact basin clean-out and chlorine injection added at the beginning of the month; Operations was able to pull effluent samples without quality violations for October.



1112 I Street, Suite 300  
Sacramento, California 95814-2865  
T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • [www.sdrma.org](http://www.sdrma.org)

October 18, 2022

Ms. Lydia Scheller  
President  
Murphys Sanitary District  
15 Ernest Street - Suite A  
Murphys, California 95247

**Re: President's Special Acknowledgement Award – Property/Liability Program**

Dear Ms. Scheller,

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Murphys Sanitary District's Governing Body, management, and staff towards proactive risk management and loss prevention training for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Property/Liability Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. Your agency's efforts have resulted in no "paid" property/liability claims for the prior five consecutive program years from 2017-22. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior 5 consecutive program years earned three additional bonus CIPs.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate your Governing Body, management, and staff for your commitment to proactive risk management and loss prevention training.

Sincerely,  
Special District Risk Management Authority

Mike Scheafer, President  
Board of Directors



1112 I Street, Suite 300  
 Sacramento, California 95814-2865  
 T 916.231.4141 or 800.537.7790 • F 916.231.4111

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October 18, 2022

Ms. Lydia Scheller  
 President  
 Murphys Sanitary District  
 15 Ernest Street - Suite A  
 Murphys, California 95247

**Re: No Paid Workers' Compensation Claims in 2021-22**

Dear Ms. Scheller,

This letter is to formally acknowledge the dedicated efforts of the Murphys Sanitary District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org).

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
 Special District Risk Management Authority

Mike Scheafer, President  
 Board of Directors



# *President's Special Acknowledgement Award*

The President of the Special District Risk Management Authority

Hereby gives special recognition to

**Murphys Sanitary District**

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Property/Liability Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period and excludes property claims. Congratulations on your excellent claims record!

A handwritten signature in blue ink, appearing to read "Mike Scheafer", is written over a horizontal line.

Mike Scheafer, SDRMA Board President

October 18, 2022

Date

**Cindy Secada**

---

**From:**

**Sent:**

**To:**

**Cc:**

**Subject:**

**Attachments:**

TO: CPPA Members

PG&E distribution rates will be increasing again beginning in January of 2023. CPPA's overall rates are estimated to increase in January as follows:

- Current Secondary rate of \$0.158 to approximately \$0.18 per kWh
- Current Primary Plus rate of \$0.131 to approximately \$0.14 per kWh

CPPA's energy efficiency program can assist you in reducing your power costs. CPPA offers free energy audits of your facilities and grants to fund energy efficiency measures. Contact me if you would like to participate in this program.

Dennis Dickman, General Manager  
Calaveras Public Power Agency  
Government Center  
San Andreas, CA 95249

209 293-7211  
209 768-5248 Cell

**CALAVERAS PUBLIC POWER AGENCY (CPPA)**  
**Board of Directors Meeting**  
**October 19, 2022**

*The meeting was held in person at the Calaveras Public Utility District Offices.*

**MINUTES**

(Subject to Approval by the Board of Directors)

**Agenda Item 1: Call to Order**

CPPA Chair, Mark Campbell, called the meeting to order. The following Directors were in attendance:

Mark Campbell, Calaveras Unified School District  
Scott Nanik, Bret Harte Union High School District  
Travis Small, Calaveras Public Utility District  
Gretel Tiscornia, City of Angels (via internet)  
Michael Minkler, Calaveras County Water District (joined meeting later)  
Laurie Giannini, 39<sup>th</sup> District Agricultural Association (joined meeting later via internet)

The following Director was absent:

Gary Tofanelli, County of Calaveras

Also participating in the meeting:

Dennis Dickman, CPPA General Manager  
Carissa Bear, Calaveras Public Utility District  
Summer Nicotero, Union Public Utility District

**Agenda Item 2: Opportunity for Public Comments**

There were no public comments.



### **Agenda Item 3: Approval of Meeting Minutes**

The July 20, 2022, Minutes stand as written since there were not sufficient Board members present that attended the July 20, 2022, meeting.

### **Agenda Item 4: Annual Agency Audit**

Dennis Dickman highlighted the Financial Statements as of June 30, 2022, prepared by Richardson & Company, CPAs. CPPA's assets declined during the year largely due to increased PG&E distribution costs.

*ACTION: A motion was made by Travis Small and seconded by Scott Nanik to accept the Financial Statements. The motion passed with four affirmative votes (Small, Nanik, Tiscornia and Campbell).*

### **Agenda Item 5: Savings**

Dennis Dickman reported CPPA members saved over \$6 million in Fiscal Year 2021/22 compared to what they might have paid under PG&E retail rates. Since CPPA was formed 40 years ago, it is estimated the members have saved over \$100 million in power costs.

### **Agenda Item 6: Financial Transactions**

Michael Minkler joined the meeting at this time.

The Board reviewed financial reports for the period of July 1st through August 31st. Balances in CPPA's funds as of August 31st were:

Fund 2440 Operating Fund	\$549,635
Fund 5482 Rate Stabilization	2,394,500
Fund 5643 Energy Efficiency	123,276
Fund 5495 Cost of Ownership	0

Dennis Dickman mentioned that PG&E had under charged CPPA the last four months for distribution costs. Nearly \$600,000 is owed to PG&E due to their mistake. The balance in the Operating Fund as of September 30<sup>th</sup> was about \$830,000, sufficient to cover this cost.

*ACTION: A motion was made by Travis Small and seconded by Scott Nanik to accept the financial reports. The motion passed with five affirmative votes (Small, Nanik, Tiscornia, Minkler and Campbell).*

### **Agenda Item 7: Rules & Regulations**

Laurie Giannini joined the meeting at this time.

The Board reviewed updated member Rules & Regulations which included added provisions for electric vehicle charging stations and solar photovoltaic installations.

*ACTION: A motion was made by Michael Minkler and seconded by Scott Nanik to approve the updated Rules & Regulations. The motion passed with six affirmative votes (Minkler, Nanik, Giannini, Tiscornia, Small and Campbell).*

### **Agenda Item 8: Western Scheduling Coordination (SC) Contract**

Western has provided SC services to CPPA since the CALISO was formed in 2004. The new contract would become effective January 1, 2025.

*ACTION: A motion was made by Travis Small to adopt Resolution No.22-08 approving the Scheduling Coordination Contract with Western and authorizing the CPPA Chair to execute the new contract. The Motion was seconded by Michael Minkler and passed with six affirmative votes (Small, Minkler, Nanik, Tiscornia, Giannini and Campbell).*

### **Agenda Item 9: Billing System Update**

Dennis Dickman reported that changing the billing system to include an energy and demand charge is much more difficult than anticipated with the need to modify Western's and PG&E's data protocols and now that both Western and PG&E are using formula rates. Dennis recommended that at this time CPPA continue billing its members upon a monthly kWh basis.

### **Agenda Item 10: Power Rate Forecast**

Per the recent PG&E settlement, PG&E provides an estimate of its 2023 rates to the WDT customers. CPPA, along with some other customers, utilizes a rate consultant to review the rate proposal and then a final rate is agreed upon with PG&E in December taking effect in January. Secondary distribution rates are expected to increase 30 percent and primary rates by 9 percent.

CPPA will need to consider a possible rate increase at its January Board meeting.

**Agenda Item 11: Opportunity for Director Comments**

Michael Minkler said that many of the hydroelectric projects in the County will be coming up for relicensing in a few years and maximizing local benefit from these projects is important.

**Agenda Item 12: Next Meeting**

The next regular CPPA Board meeting was set for October 19, 2022, beginning at 9 A.M. at the Calaveras County Water District's Board Room.

Approved by the Board of Directors on \_\_\_\_\_ CPPA Chair \_\_\_\_\_



**UNION PUBLIC UTILITY DISTRICT**

339 Main St.,  
Murphys, CA 95247

FIRST-CLASS MAIL  
U.S. POSTAGE  
PAID  
MURPHYS, CA  
Permit No. 1001

MURPHYS SANITARY DISTRICT  
15 ERNEST ST SUITE A  
MURPHYS, CA 95247-9767

## Notice of Public Hearing on Proposed Water Rates

**Board of Directors**

Eric Bottomley  
President

Greg Rasmussen  
Vice President

Tom Quincy  
Secretary

Bruce Tallakson  
Treasurer

Ralph Chick  
Director

**General Manager**  
Summer Nicotero

**When is the Hearing?**

Wednesday, December 7<sup>th</sup>, 2022 at 5:30 pm

The Union Public Utilities Board of Directors will hold a public hearing to consider the proposed water rates. During the public hearing, the Board of Directors will accept oral and written testimony, as well as written protests, regarding the water rates. Oral comments at the Public Hearing will not qualify as formal protests.

***Proposed Water Rates and Charges Increase***

**PROPOSITION 218 PROTEST FORM**

**SUBMIT BY MAIL TO**

Union Public Utilities District  
339 Main Street  
Murphys, CA 95247

**MUST BE RECEIVED BY**

**DECEMBER 7, 2022**

**SUBMIT AT THE HEARING**

Murphys Mason Hall  
384 Church Street  
Murphys, CA 95247

**MUST SUBMIT PROTEST BY**

**CLOSE OF COMMENT PERIOD AT  
PUBLIC HEARING**

By checking the box below and completing and signing the form, I protest the proposed water rates and charges increase. I affirm under penalty of law that I am the owner of the parcel or tenant customer of the address below.

I OPPOSE THE PROPOSED WATER RATES AND CHARGES INCREASE

**Property Owner or Parcel Information**

Property Owner Name: \_\_\_\_\_  
Assessor's Parcel Number (APN): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

**Customer (tenant) Information**

Customer Name: \_\_\_\_\_  
Customer Account Number: \_\_\_\_\_  
Service Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

Property Owner or Customer Signature: \_\_\_\_\_

*Electronic Signatures will not be accepted.*

SIGNATURE DATE: \_\_\_\_\_

## NOTICE OF PUBLIC HEARING ON PROPOSED WATER RATE INCREASES

On December 7, 2022, at 5:30 pm, the Union Public Utilities District Board of Directors will hold a public hearing at Murphys Mason Hall, 384 Church Street, Murphys, CA 95247 to consider the proposed water rate increases and charges included in this notice.

### **Why am I Receiving this Notice?**

You are receiving this notice because our records indicate that you are an account holder and/or the owner of a parcel receiving water service from the Union Public Utilities District ("District"). The purpose of this notice is to give you information about proposed changes to the District water rates and how you can participate in the rate-setting process.

Questions?  
Please contact the District at  
(209) 728-3651  
Monday through Friday from  
8:30 am to 5:00 pm

### **Need for Increase in Water Rate Revenue**

The District is committed to ensuring that our customers receive clean, safe, and reliable water, and that the water system is maintained to high standards that protect our community's health and safety, as well as the environment. The District's water rates were last increased in July 2020. Based on an assessment of the District's infrastructure, the District's engineer has determined that the District's average annual capital re-investment needs to increase from \$250,000 per year to over \$1.1 million per year. These costs are in addition to operating cost inflation for the District. The District's current and estimated future revenue needs are described in more detail in the Union Public Utilities District - 2022 Water Rate Study Report ("Report"), which can be found at [www.upudwater.org](http://www.upudwater.org) or can be requested at the District office.

### **Proposed Water Rates**

To meet projected revenue needs, as documented in the Report, the District is proposing scheduled rate increases over a five-year period. The initial increase will occur on January 1, 2023 and will increase the overall level of water rate revenue by 11 percent. Those 2023 rates will also reflect updates to the allocation of costs to each of the rate structure components. Subsequent rate increases will occur each January 1, ending on January 1, 2027, as shown in Table 1. These rate increases are needed to ensure the District's ability to meet financial and service obligations related to water system rehabilitation.

The updated water rate cost-of-service analysis equitably ensures that each ratepayer is paying a proportionate share of the costs of the service provided to them. The proposed rates will be similar to the existing rate structure, which includes a fixed monthly service charge based on the size of the water meter and a uniform water usage rate based on actual water consumption, as measured in hundreds of cubic feet ("HCF" or 748 gallons). Some changes to the existing rate structure include charging irrigation customers their service charge based on the size of the meter (as is currently the practice for domestic customers) and all residential customers will be charged a service charge based on the size of their meter rather than the number of dwelling units. The cost-of-service analysis accounts for the fact that it is less expensive to serve irrigation water customers than potable water customers.

The proposed water rates meet legal requirements for cost of service and proportionality. Details of the District's current and estimated future revenue needs as well as the methodology for updating the water rates can be found in the Report, which is available at [www.upudwater.org](http://www.upudwater.org) or by calling the District office and requesting a copy. Complete proposed water rate schedules for the next five years are shown on Table 1 (next page). The exact change in customer's bills will depend on a customer's meter size and water usage characteristics.

**Table 1 - Proposed Water Rate Schedule**

	Effective Date				
	Jan 1, 2023	Jan 1, 2024	Jan 1, 2025	Jan 1, 2026	Jan 1, 2027
<b>Water Usage Charges (per HCF)</b>					
Potable	\$0.94	\$1.04	\$1.14	\$1.25	\$1.38
Nonpotable	\$0.17	\$0.19	\$0.21	\$0.23	\$0.25
<b>Fixed Monthly Service Charge</b>					
<b>Domestic Service Charge</b>					
5/8" x 3/4"	\$56.63	\$62.86	\$69.15	\$76.07	\$83.68
1"	\$84.82	\$94.15	\$103.57	\$113.93	\$125.32
1.5"	\$155.31	\$172.39	\$189.63	\$208.59	\$229.45
2"	\$239.89	\$266.28	\$292.91	\$322.20	\$354.42
3"	\$437.24	\$485.34	\$533.87	\$587.26	\$645.99
4"	\$719.17	\$798.28	\$878.11	\$965.92	\$1,062.51
6"	\$1,424.01	\$1,580.65	\$1,738.72	\$1,912.59	\$2,103.85
<b>Irrigation Service Charge</b>					
5/8" x 3/4"	\$32.83	\$36.44	\$40.08	\$44.09	\$48.50
1"	\$45.16	\$50.13	\$55.14	\$60.65	\$66.72
1.5"	\$75.97	\$84.33	\$92.76	\$102.04	\$112.24
2"	\$112.95	\$125.37	\$137.91	\$151.70	\$166.87
3"	\$199.24	\$221.16	\$243.28	\$267.61	\$294.37
4"	\$322.51	\$357.99	\$393.79	\$433.17	\$476.49
6"	\$630.67	\$700.04	\$770.04	\$847.04	\$931.74

**How Much Will My Water Bill Be?**

A typical (median) home served by the District has a 5/8" x 3/4" water meter and uses about 12 hundred cubic feet (or "HCF" which is 748 gallons of water) during a one-month billing cycle (or about 300 gallons per day). In Year 1, the monthly water bill for this customer would increase from \$52.40 to \$67.91, or an increase of \$15.51 (29.6 percent). This bill would be made up of \$56.63 for the domestic service charge and \$11.28 for the water usage charge. Note that this comparison does *not* include the UWPA Fee, which is addressed separately below. It is important to note that the 29.6 percent *bill increase* for this particular customer does not match the overall 11 percent *rate revenue increase for the District* (as previously mentioned) due to the structural changes to the rates implemented in Year 1. These structural changes will result in some customers experiencing higher bill increases and other customers experiencing lower bill increases. Starting in Year 2 of the 5-year rate schedule, all customers will experience the same percent increases (because there will be no further structural changes after Year 1).

You can find information about your water service and water usage patterns from your past bills. If you would like assistance in determining how the proposed water rates may affect your water bill, please contact the District.

**UWPA Fee**

The District's water supply is provided through a Joint Powers Agreement (JPA) between the District and the City of Angels. The JPA, known as Utica Water and Power Authority (UWPA), has served the District and its partner agency since 1995, when the JPA purchased 27-miles of flumes, ditches and two powerhouses from PG&E as well as the associated water rights. Today, UWPA faces critical infrastructure costs. The District has a direct interest in maintaining UWPA water conveyance infrastructure and water supply. As such, since 1995 District customers have paid UWPA fees to pay for the District's contributions to UWPA (which fluctuate annually depending on drought conditions).

Going forward, the District proposes to assess the same UWPA Fee to each customer meter (as opposed to the current practice of charging more to accounts with multiple dwelling units). The UWPA Fee is designed to be a “pass-through” that covers the costs of the District’s contribution amounts to UWPA (as explained in more detail in the *Report*). The UWPA fee would be calculated by dividing that year’s required UWPA contribution by the District’s total then-current number of meters to get a cost-per-meter. An example of the fee calculation is provided in the adjacent table.

**Example UWPA Fee Pass-Through Calculation**

Example UWPA contribution:	\$500,000
Then-current District meters:	1,668
Cost per meter per month:	\$24.98

If this policy is adopted, the District will be authorized to change the UWPA Fee on an annual basis to account for any changes in the required UWPA contribution. The District would provide customers with notice of the expected UWPA adjustment at least 30 days before the effective date of the adjustment. Further details regarding the proposed UWPA Fee policy can be found in the *Report*.

***Protesting the Proposed Water Rates***

Any property owner of record of a parcel that would be subject to the proposed rates or any tenant directly liable for payment of water service fees (i.e., a customer of record), may protest the proposed water rate changes. To be counted, all protests must:

1. Be in writing with an original signature from the property owner of record or tenant directly liable for the payment of the water bill.
2. Identify the parcel for which the protest is filed, by street address or Assessor’s Parcel Number (APN).
3. State that the signer opposes the proposed water rates.
4. Be received by Union Public Utilities District at any time prior to the close of the public hearing that will begin at 5:30 p.m. on Wednesday, December 7, 2022. A protest may be mailed to Union Public Utilities District at:  
339 Main St.  
Murphys, CA 95247  
or delivered to the same address during regular business hours. Please include the following notation on the front of the envelope for any written protest: “ATTN: Protest of Proposed Water Rates.”

If the District receives written protests in excess of 50 percent of the parcels receiving water service from the District the Board will not adopt the proposed rates. Only one protest will be counted for each parcel. Email, fax, telephone, or oral protests of any kind will not be counted. Mailed protests received after the close of the public hearing will not be counted, even if they were postmarked earlier.

*Please be advised that pursuant to Government Code Section 53759(d) there is a 120-day statute of limitation for any challenge to the new, increased, or extended fee or charge.*



**AUTHORIZING APPLICATION REPRESENTATIVE  
MURPHYS SANITARY DISTRICT**

**RESOLUTION 2022-17**

**BE IT RESOLVED**, by the Murphys Sanitary District (MSD) (the "Entity") Board of Director's, that the Administration Manager is hereby authorized and directed to sign and file, for and on behalf of MSD, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the Construction of the Wastewater Treatment Collection Replacement Project; and

**BE IT FURTHER RESOLVED**, that the Administration Manager or his/her designee of MSD is hereby authorized to negotiate and execute a financial assistance agreement from the State Water Resources Control Board and any amendments or change orders thereto, and to certify financing agreement disbursements on behalf of MSD; and

**BE IT FURTHER RESOLVED**, that the Administration Manager or his/her designee of MSD is hereby authorized to provide the assurances, certifications, and commitments required for the financial assistance application; and

**BE IT FURTHER RESOLVED**, that the Administration Manager or his/her designee of MSD is hereby authorized to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

**THE FOREGOING RESOLUTION** was duly approved and adopted by the Board of Directors of the Murphys Sanitary District at its special meeting on November 17, 2022 by the following vote:

Adopted on the motion of director \_\_\_\_\_, seconded by director \_\_\_\_\_

**PASSED AND ADOPTED** this 17th day of November 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Steve Gonzales  
Board President

ATTEST:

\_\_\_\_\_  
L. Bruce Miller  
Secretary of the Board of Directors



**UBS Financial Services Inc.**  
 315 Deaderick Street  
 C-198971  
 Nashville, TN 37238-8971

ubs.com/fs

**Confirmation**

**Your Financial Advisor**  
 EBERT, RICHARD  
 281-362-6360/866-215-5651

**Send checks/correspondence to:**  
 UBS FINANCIAL SERVICES INC.

MURPHYS SANITARY DISTRICT

[REDACTED]  
 [REDACTED]

No. 1  
 T. Bill  
 Matures 11/22

May 16, 2022

**We confirm the following trade**

**Bought**

UNITED STATES TREAS BILL	Account	[REDACTED]	Quantity	200,000
DUE 11/17/22	Trade date	05/16/22	Price	\$99.2967720
PRINCIPAL PURCHASE	Settlement date	05/19/22	Gross amount	\$198,593.54
DISC 1.3910 06502	UBS capacity	PRINCIPAL	Commission/sales charge	-
YTM = 1.420 *	Reference no.	[REDACTED]	Other fees/charges	\$5.25
CUSIP NO. [REDACTED]			Amount debited	<b>\$198,598.79</b>

*Please note that this principal trade was executed on a "riskless principal" basis, meaning that after having received your order, we purchased or sold the investment for our account to offset the simultaneous trade with you.*

**Please note**

*It is important you retain this trade confirmation for your tax and financial records. When remittances/securities are due, they must be received by us at the address above on or before the payment/settlement date. Payments not received by the settlement date may be subject to a late settlement fee. Please indicate your account number on your check or correspondence. Make checks payable to UBS Financial Services Inc. Please see the back of this confirmation for additional terms and definitions applicable to these transactions.*

**Questions**

*If you have any questions, please contact your Financial Advisor, EBERT, RICHARD, at 281-362-6360/866-215-5651.*

*Thank you for allowing us to serve your wealth management needs.*