

Murphys Sanitary District

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Board of Directors

Steve Gonzales - President

Paige Mc Math-Jue-Vice President

Marty Mellera - Treasurer

Bruce Miller- Secretary

Joseph Fontana - Parliamentarian

AGENDA

April 14, 2022 Regular Meeting 10:00 a.m.

Based on guidance from the California Governor's Office and Department of Public Health, in order to minimize the potential spread of the COVID-19 virus, this meeting will not be physically open to the public.

All members of the public may participate in the meeting via Web-Ex teleconference information below and will be given the opportunity to provide public comment.

Members of the public are encouraged to participate in the below noticed meeting:

Join the meeting [Click Here](#)

Join by Meeting Number: 2559 750 7898

Meeting Password: msd04142022

Join by phone 1-978-990-5183 Access code 673 6289

1) **Call to Order\ Pledge of Allegiance**

2) **Roll Call**

3) **Agenda Changes**

4) **Public Comment** (*Limit 5 minutes per person*) on items not appearing on agenda.

NOTICE: Pursuant to Government Code § 54954.3(a), any member of the public shall be provided with the opportunity to directly address the Murphys Sanitary District Board of Directors concerning any item that has been described in the notice for the meeting before or during consideration of that item or on items not on the agenda but within the district's jurisdiction provided that no action be taken on off-agenda items unless otherwise authorized by law.

5) **Closed Session Two (2) Items**

a) **Public Employee Performance Evaluations GC §54957 - Discussion\Possible Action**

- Administration Manager
- Operations Manager

b) **Public Employment GC §54957 (5) - Discussion\Possible Action**

Administration Manager

6) **Reportable Action from Closed Session**

7) **Consent Agenda - Discussion\Possible Action**

The following items are expected to be routine non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

a) Minutes:

03/10/2022 Regular Meeting

b) Check Disbursements March 2022

c) **Adopt Res. 2022-06 Re-Authorizing Remote Teleconference Meetings** of The Legislative Bodies of Murphys Sanitary District for The **Period April 17, 2022 – May 16, 2022** Pursuant to Brown Act Provisions

8) **Staff Reports:**

- a) Administration
- b) Operations

9) **New Business:**

- a) **Adopt Res. No. 2022-07 CALLING OF GENERAL DISTRICT ELECTION 11/08/2022** - Discussion\Possible Action
- b) Approve 2021/22 Budget Revision - Discussion\Possible Action
- c) Update Operating & Strategy Fund Policy - Discussion\Possible Action
- d) Cd Maturing 05/2022 - Discussion\Possible Action
- e) Approve a Budget amount for the WWTP Upgrade Announcement-Open House Event scheduled for September 2022 - Discussion\Possible Action
- f) Appoint the Following Consultants for:
 - District Auditing Services
 - District Legal Services
 - District Engineering Services

10) **Unfinished Business:**

- a) Update Salary Schedule - Discussion\Possible Action
- b) Update Employee Benefits Package - Discussion\Possible Action
 - 1. Employer Contribution to Supplemental 457 Plan
 - 2. Offer Life\ADD Insurance
 - 3. Operator Stand-by Time Update
 - 4. Vacation Time for Part Time Employees
 - 5. Identify other Employee Benefits to Offer
 - 6. Medical Allowance

11) **2022/23 Budget Preparation** - Discussion\Possible Action on all items below:

- 1. Determine Cost of Living Increase
- 2. Review Fund Balance Allocations at 03/31/2022
- 3. Review Potential Funds Eligible for Investment
- 4. Review Draft 2022/23 Budget

12) **Ad Hoc Committee – Website Hosting & email – Update**

13) **Director Comments**

14) **Next Meeting Agenda Items**

15) **Next Regular Meeting: May 12, 2022 10:00 a.m.**

16) **Adjournment**

Public Notice: All or a portion of this meeting is being recorded for purpose of public broadcast and/or internet posting.

Materials related to any item on this Agenda, are available for public inspection in the District Office at 15 Ernest St Suite Murphys, CA 95247 during normal business hours. Information on materials in the agenda is also available via email request to csecada@murphysd.org. Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting; documents provided by others will be available right after the meeting. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, §12132) and the Ralph M. Brown Act, CA Government Code §54954.2. Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Secada at 209-728-3094, during regular business hours, at least 72 hours prior to the meetings or via email at csecada@murphysd.org. **Regular meetings are held on the second Thursday of the month at 10:00 A.M. at the districts main office located at 15 Ernest Street Suite A. Murphys, CA 95247 or Teleconference**