

**Murphys Sanitary District  
MINUTES – Regular Board Meeting  
Thursday, November 11, 2021**

**Board of Directors:**

Steve Gonzales - President  
Lydia Scheller - Vice President  
Paige Mc Math-Jue - Treasurer  
Bruce Miller- Secretary  
Joseph Fontana - Parliamentarian

10:02 a.m.

1. Roll Call - Lydia Scheller, Steve Gonzales, Paige McMath-Jue & Bruce Miller
2. Pledge of Allegiance
3. Agenda Changes - *None*
4. Public Comment - *None*
5. Acknowledge the Resignation of Travis J. Owens effective 10/14/2021
6. Review Board Member Applications received for the vacancy of Director Owens
  - *Board reviews the (1) submitted Application for Board Member from Joseph Fontana*
7. Select New Board Member to Fill Vacancy of Director Owens
  - *Board accepts the Application for New Board Member as presented from Joseph Fontana*
8. Appoint New Board Member

Motion: Directors P. McMath-Jue & B. Miller motion to appoint Joseph Fontana as the new Board Member:  
*Roll Call Vote – (4) Yeas (0) Nays*

9. Oath of Office for New Board Member – Joseph Fontana is sworn in as Board Member and takes the “*Oath of Office*”
10. Consent Agenda
  - a) Minutes  
10/14/2021 Regular Meeting
  - b) Check Disbursements  
October 2021
  - c) Adopt Res. 2021-08 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period November 11, 2021 – December 11, 2021 Pursuant to Brown Act Provisions

Motion: Director’s motion to accept the Consent Agenda as presented: Minutes/Check Disbursements, October 2021 & Adopt Res. 2021-08: Roll Call Vote – (4) Yeas (0) Nays

**11. Staff Reports**

- a) Administration – C. Secada gives a brief Financial Update; Informs the Board of a meeting attendance w/IRWM & provides Grant opportunity information (*Website Link provided in Board Packet*)
- b) Operations – D. Murphy informs the Board that Operations has signed up for a “Pilot Program” w/Aqua Pure geared towards determining a new Filter System/Supplier - *Brief Discussion*

**12. Unfinished Business**

- a) Review\Approve Draft Reserve Fund Policy P. McMath-Jue

- Director P. McMath-Jue presents “DRAFT” Reserve Fund Policy: *Board & Staff Review & Discuss*

Motion: Directors J. Fontana & S. Gonzales motion to approve the “DRAFT” Review Policy with changes, removing the *Capital Loan Payment* budgeted under the operating fund:  
Roll Call Vote - (5) Yeas (0) Nays (1) Abstain

**13. New Business:**

- a) Calaveras County Accessory Dwelling Handbook Project – *No Action*
- b) WWTP Upgrade Project Part II – *C. Secada presents information, application has been submitted – Discussion Only*

- Plan of Study
- Budget \$390,000
- Schedule


14. Director Comments – *Director L. Scheller will contact C. Secada to confirm resignation; Director B. Miller will not be available for a Sunday, November 14<sup>th</sup> – December 16<sup>th</sup>; Director S Gonzales would like to set up an employee/staff appreciation lunch after the next Regular board Meeting – C. Secada to make arrangements*

15. Next Meeting Agenda Items - *None*

16. Next Regular Meeting: December 9, 2021 10:00 a.m.

17. Adjournment – 11:08 a.m.

Respectfully;

  
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Amy R Milliken

  
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Bruce Miller, Secretary