

## Murphys Sanitary District



MINUTES – Special Board Meeting  
Friday, November 17, 2023  
15 Ernest St Ste. A  
Murphys, Ca 95247

**CALL MEETING TO ORDER – 9:00 a.m.**

### PLEDGE OF ALLEGIANCE

#### 1. Roll Call

##### Board of Directors

*Director Fontana; Director Miller; Director Meller (Participated under AB2449); Director Gonzales & President McMath-Jue*

##### Staff

*K. Fillmore, Admin. Manager; D. Murphy, Operations Manager & T. Schroeder, Office Assistant*

2. Agenda Changes – *Line Item 5b, 5c & 5d to be tabled to next Regular Board Meeting December 14, 2023*

3. Public Comment – *Catherine Hansford & Director Meller present*

#### 4. Consent Agenda

a) Financial Reports October 2023

b) Minutes: October 12, 2023, Regular Board Meeting

*Motion: President McMath-Jue & Director Miller motion to accept the Consent Agenda as presented; Financial Report October 2023 & Minutes 10/12/2023, Regular Board Meeting:  
Roll Call Vote (5) Yeas*

#### 5. New Business

a) Presentation and Approval of Hansford Economic Consulting Proposal – *Catherine Hansford does a brief presentation on Prop 218/Rate Study as requested by the Board of Directors – Table to Next Regular Board Meeting December 14, 2023.*

### BOARD OF DIRECTORS

Paige McMath-Jue, President      Steve Gonzalez, Vice President  
Marty Meller, Secretary      Bruce Miller, Treasurer      Joseph Fontana, Director at Large/Parliamentarian

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**9:51 a.m. Director Gonzales Excuses himself from the Meeting**

**Motion: Directors Miller & Fontana motion to revisit Line Item 5a, Approval of Hansford Economic Consulting Proposal in December 2023: Roll Call Vote (2) Yeas (2) Nays (1) Absent**

**Motion: President McMath-Jue & Director Mellerera motion to approve the Hansford Economic Consulting proposal as presented: Roll Call Vote (2) Yeas (2) Nays (1) Absent**

**- Tabled to Next Regular Board Meeting December 14, 2023**

**b) Adoption of Res. 2023-06 Opt. into California Uniform Public Construction Cost Accounting Act**

**- Tabled, See Line Item 2 – Agenda Changes**

**c) Approval of Purchasing and Procurement Policy**

**- Tabled, See Line Item 2 – Agenda Changes**

**d) Approval of District and Board Member Policy & Manual Revision**

**- Tabled, See Line Item 2 – Agenda Changes**

**e) Approval of Annual Renewal of California Special District Association (CSDA) Membership**

**Motion: Directors Fontana & Miller motion to move forward with the renewal of the California Special Districts Association (CSDA) Membership: Roll Call Vote (4) Yeas (1) Absent**

**f) Adoption of Res. 2023-07 Authorizing Administration Manager to Sign on Behalf of District the WWTP Upgrade II Financial Assistance Application – Discussion**

**Motion: Director Miller & President McMath-Jue motion to Adopt Res. 2023-07 Authorizing Administration Manager to sign on behalf of the District the WWTP Upgrade Financial Assistance Application: Roll Call Vote: (4) Yeas (1) Absent**

**6. Unfinished Business – None**

**7. Committee Reports**

**a) Investment Advisory Committee Report – Nothing to report, see attached goal list**

- **Committee goal list attached for review.**

**b) Climate Action & Sustainability Report – None**

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8. Staff Reports

a) Administration – K. Fillmore Reports

- CSDA Board Secretary Training, Holiday Luncheon – *Information Only*
- Holiday Staff Party – *To be held at the MSD Office, potluck preferred.*
- Guest Speaker – *Lyndsey Mattos from T-Stan IRWM has been invited to attend the December Board Meeting to discuss Grant Writing & IRWM Grant Funding – Information Only*

b) Operation – D. Murphy Reports

- *D. Murphy informs the Board that the AC Unit has been installed; Proposal to replace the drive at IPS has been requested, could take approx. 12-18 months - Discussion*

9. Future Agenda Items/Director Comments – *Reschedule Line Items 5b, 5c & 5d to the next Regular board meeting; Director Miller expresses his concern to continue seeking future funding options, informs the Board about the county rezoning process & recommends a follow up; Revisit Ordinance Policy after Lawyer has reviewed: 10:45 a.m. Director Gonzales rejoins the meeting & would like to add the Calaveras County Sheriffs Trespass Authorization Enforcement Form for discussion to the December 2023 Regular Board Meeting – Discussions Only*

a) Board Member Training Report - President McMath-Jue and Director Fontana – *Information Only*

b) Board Stipend Review for President McMath-Jue – *President McMath-Jue directs K. Fillmore to waive her Section A Stipend (Board meetings & Conference Attendance), President McMath-Jue will continue to accept Section B Stipend (Reimbursements for direct expenses).*

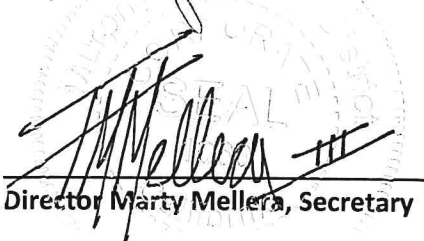
10. Next Regular Meeting: December 14, 2023, 10:00 a.m.

11. Adjournment: 11:18 p.m.

Respectfully;



Amy R Milliken, Clerk of the Board



Director Marty Meller, Secretary

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