

Murphys Sanitary District

15 Ernest St Suite A.
 Murphys, CA 95247
 (209) 728-3094 (209) 728-9510 fax
 Email: csecada@murphysd.org
 Web site: www.murphysd.org

Board of Directors

Steve Gonzales - President
 Paige Mc Math-Jue-Vice President
 Marty Meller - Treasurer
 Bruce Miller- Secretary
 Joseph Fontana - Parliamentarian

AGENDA**July 14, 2022 Regular Meeting 10:00 a.m.**

All members of the public may participate in person for the meeting or via Web-Ex teleconference information below. Social distancing is encouraged.

Join the meeting [Click Here](#)

Meeting Number: 2551 346 7212

Meeting Password: msd07142022

Join by phone 1-978-990-5183 Access code 673 6289

- 1) **Call to Order\ Pledge of Allegiance**
- 2) **Roll Call**
- 3) **Agenda Changes**
- 4) **Public Comment** (*Limit 5 minutes per person*) on items not appearing on agenda.
NOTICE: Pursuant to Government Code § 54954.3(a), any member of the public shall be provided with the opportunity to directly address the Murphys Sanitary District Board of Directors concerning any item that has been described in the notice for the meeting before or during consideration of that item or on items not on the agenda but within the district's jurisdiction provided that no action be taken on off-agenda items unless otherwise authorized by law.
- 5) **Consent Agenda - Discussion\Possible Action**
The following items are expected to be routine non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.
 - a) Minutes:
06/09/2022 Regular Meeting
 - b) Check Disbursements June 2022
 - c) **Adopt Res. 2022-11 Re-Authorizing Remote Teleconference Meetings** of The Legislative Bodies of Murphys Sanitary District for The **Period July 16, 2022 - Aug 14, 2022** Pursuant to Brown Act Provisions
- 6) **Staff Reports:**
 - a) Administration
 - b) Operations

7) **New Business:**

- a) **Adopt Res. 2022-12** Authorize the Calaveras County Auditor-Controller to place Delinquent and/or Unpaid Charges due The Murphys Sanitary District on the County 2022-23 Tax Roll \$2,028.00 - Discussion\Possible Action
- b) Approve Engineer to Prepare & File a SWRCB Construction Grant Application for Collection System Pipe Replacement Projects - Discussion\Possible Action
- c) Amend 2022/23 the Operating & Strategy Funds Budget to include the Collection System Pipe Replacement Projects \$3.6 - Discussion\Possible Action
- d) Determine New Hire Process for Replacing Retiring Administration Manager - Discussion\Possible Action

8) **Unfinished Business:**

- a) WWTP Upgrade Celebration – **S. Gonzales**, P. Mc Math-Jue, D. Murphys, A. Lowe, C. Secada - Discussion\Possible Action

9) **Committee Reports:**

- a) Climate Action & Sustainability - **M. Meller**, B. Miller, D. Murphy
- b) WWTP Upgrade Ceremony - **S. Gonzales**, P. Mc Math-Jue, D. Murphys, A. Lowe, C. Secada

10) **Director Comments**11) **Next Meeting Agenda Items**12) **Next Regular Meeting: August 11, 2022 10:00 a.m.**13) **Adjournment**

Public Notice: All or a portion of this meeting is being recorded for purpose of public broadcast and/or internet posting.

Materials related to any item on this Agenda, are available for public inspection in the District Office at 15 Ernest St Suite Murphys, CA 95247 during normal business hours. Information on materials in the agenda is also available via email request to csecada@murphysd.org. Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting; documents provided by others will be available right after the meeting. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, §12132) and the Ralph M. Brown Act, CA Government Code §54954.2. Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Cindy Secada at 209-728-3094, during regular business hours, at least 72 hours prior to the meetings or via email at csecada@murphysd.org. **Regular meetings are held on the second Thursday of the month at 10:00 A.M. at the districts main office located at 15 Ernest Street Suite A. Murphys, CA 95247 or Teleconference**

**Murphys Sanitary District
MINUTES – Regular Board Meeting
Thursday, June 9, 2022**

Board of Directors

Steve Gonzales - President
Paige Mc Math-Jue-Vice President
Marty Meller - Treasurer
Bruce Miller- Secretary
Joseph Fontana - Parliamentarian

1) Call to Order – 10:00 a.m.

Pledge of Allegiance

2) Roll Call – Joseph Fontana, Bruce Miller, Marty Maller, Paige McMath-Jue & Steve Gonzales

3) Agenda Changes – Line Item 5c should state June 16-July 15, 2022, Line Item 8b should include “Action”

4) Public Comment - None

5) Consent Agenda

a) Minutes

04/28/2022 Special Meeting

05/12/2022 Regular Board Meeting

b) Check Disbursements May 2022

c) Adopt Res. 2022-10 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period May 17, 2022 - June 15, 2022 Pursuant to Brown Act Provisions

Motion: Directors P. McMath-Jue & J. Fontana motion to approve the *Consent Agenda as presented; Minutes & Check Disbursements, 4/2/2022 Special Meeting & May 2022 Regular Board Meeting; Adopt Res. 2022–10 Re-Authorizing Remote Teleconference Meetings for MSD, June 16-July 15, 2022: Approved 5-0*

6) Staff Reports

a) Administration – Report included in Board Packet

b) Operations – Information only – Brief Discussion & Updates: Algae Growth Status; Pictures & video taken of pipeline replaced at Mitchler St; Ag Tap Turned on at Pond 4 due to drought situation

7) New Business

a) Approve Cost of Living Adjustment (COLA) Policy – Board & Staff briefly discuss

Motion: Directors P. McMath-Jue & S. Gonzales motion to approve the *Cost of Living (COLA) Adjustment Policy as presented: Approved 5-0*

8) Unfinished Business

- a) Verily Life Science - No cost wastewater testing for SARS-CoV-2 – *Board & Staff review & discuss*

Motion: Directors B. Miller & J. Fontana motion to move forward with *Verily Life Science, “No cost wastewater testing for SARS-CoV-2”*: *Approved 3-2*

- b) Approve Investment No. 2 of 5 Terms – *Board & Staff review & discuss*

Motion: Directors B. Miller & J. Fontana motion to direct C. Secada to invest \$200,000.00 monthly, 6 month “Cd” or “T” Bill, whichever has the most value up to \$1,000,000.00: *Approved 5-0*

- c) Converting to Solar Energy - *No Action, need more information*

9) Public Hearing – 2022/23 Budget

Open Budget Hearing - *10:59 a.m.*

Public Comment - *None*

Close Budget Hearing – *10:59 a.m.*

10) Approve 2022/23 Operating and Strategy Funds Budget

Motion: Directors P. McMath-Jue & B. Miller motion to approve the *2022/2023 Operating and Strategy Funds Budget*: *Approved 5-0*

- 11) Director Comments – *Director B. Miller informs the Board of new DWR Workshops Available – Information Only; Director S. Gonzales creates (2) New Ad Hoc Committees, Climate Action & Sustainability Committee & Treatment Plant Ribbon Cutting Committee*

- 12) Next Meeting Agenda Items – *New Hire Process*

- 13) Next Regular Meeting: *July 14, 2022 10:00 a.m.*

- 14) Adjournment: *11:51 a.m.*

Murphys Sanitary District

Check Disbursements

June 2022

Type	Date	Num	Name	Memo	Amount
Paycheck	06/01/2022	9820	Hemstad, Eric N	PR 06012022	-1,381.57
Paycheck	06/01/2022	9821	Milliken, Amy R	PR 06012022	-786.47
Paycheck	06/01/2022	9822	Murphy, Daniel W.	PR 06012022	-2,877.35
Paycheck	06/01/2022	9823	Onstad, Joseph C	PR 06012022	-2,107.23
Paycheck	06/01/2022	9824	Petersen, Carolyn M	PR 06012022	-463.39
Paycheck	06/01/2022	9825	Secada, Cynthia D	PR 06012022	-2,951.63
Liability Check	06/01/2022	1	CalPERS	PR 06012022	-2,668.30
Liability Check	06/01/2022	2	EDD	PR 06012022	-660.42
Liability Check	06/01/2022	3	EFTPS Federal Taxes	PR 06012022	-3,430.44
Check	06/01/2022	4	coPOWER	Dental & Vision Insurance	285.82
Bill Pmt -Check	06/02/2022	9827	Alpha	Research & Monitoring - May 2022	-213.00
Bill Pmt -Check	06/02/2022	9828	Mountain Oasis Water	Drinking water	-73.95
Bill Pmt -Check	06/02/2022	9829	AT&T Internet - Six Mile	Six Mile - Internet	-53.50
Bill Pmt -Check	06/06/2022	9830	Aramark	Uniforms	-221.25
Bill Pmt -Check	06/06/2022	9831	Modesto Welding Products	Welding Supplies	-14.00
Bill Pmt -Check	06/06/2022	9832	The Red Store	Misc. Supplies: O-ring, glove, marking paint	-62.40
Bill Pmt -Check	06/06/2022	9765	UBS Financial Services, Inc.	Investment 2 of 5 06/09/2022	-100,000.00
Check	06/06/2022	9766	SHA0005	SHA0005 - Sold Partial Refund	-13.51
Bill Pmt -Check	06/06/2022	1	EDD Cashier	032022 Unemployment Orozco	-6,778.99
Bill Pmt -Check	06/06/2022	9767	Calaveras Lumber	Misc. Equip Maint: Chain Loop & Stihl Filler Cap	-92.76
Bill Pmt -Check	06/07/2022	9768	Calaveras Power Agency	WWTP - Electric	-2,444.07
Bill Pmt -Check	06/07/2022	9769	Kim Delbar Cleaning Service	Office Cleaning - June 2022	-60.00
Bill Pmt -Check	06/07/2022	9770	ML Answering Service	Answering Service - June 2022	-262.00
Check	06/08/2022		Vanco Services	Auto pay May 2022	-94.75
Bill Pmt -Check	06/09/2022	9771	Bruce Miller	06092022 Regular Board Meeting	-100.00
Bill Pmt -Check	06/09/2022	9772	Joseph Fontana	06092022 Regular Board Meeting	-100.00
Bill Pmt -Check	06/09/2022	9773	Marty Mellera	06092022 Regular Board Meeting	-100.00
Bill Pmt -Check	06/09/2022	9774	Paige Mihlinich Mc Math	06092022 Regular Board Meeting	-100.00
Bill Pmt -Check	06/09/2022	9833	Steve Gonzales	06092022 Regular Board Meeting	-100.00
Bill Pmt -Check	06/09/2022	9834	Bruce Miller	Ad Hoc 05/18/2022, IRWM meeting 5/18/22 & Mileage	-152.61
Bill Pmt -Check	06/13/2022	9835	AT&T - Office Phone	Office - Phone	-146.21
Bill Pmt -Check	06/13/2022	9836	AT&T Murphys Grade Alarm	Murphys Grade - Alarm Access	-115.17
Bill Pmt -Check	06/13/2022	9837	AT&T Six Mile Phone	Six Mile - Phone	-57.15
Paycheck	06/15/2022	9838	Hemstad, Eric N	PR 06152022	-1,364.63
Paycheck	06/15/2022	9839	Milliken, Amy R	PR 06152022	-745.61
Paycheck	06/15/2022	9840	Murphy, Daniel W.	PR 06152022	-2,709.57
Paycheck	06/15/2022	9841	Onstad, Joseph C	PR 06152022	-2,032.39
Paycheck	06/15/2022	9842	Petersen, Carolyn M	PR 06152022	-421.82
Paycheck	06/15/2022	9843	Secada, Cynthia D	PR 06152022	-3,298.39
Bill Pmt -Check	06/14/2022	9844	US Bank	Misc. Purchases: Fuel; Postage; Wireless/Internet; Office Supplies; Comp Software; Educ.	-3,781.03
Liability Check	06/15/2022	1	CalPERS	PR 06152022	-2,368.30

Murphys Sanitary District

Check Disbursements

June 2022

Liability Check	06/15/2022	2	EDD	PR 06152022	-683.94
Liability Check	06/15/2022	3	EFTPS Federal Taxes	PR 06152022	-3,460.00
Check	06/15/2022	4	CalPERS Health Insurance	Medical Insurance	-4,874.41
Bill Pmt -Check	06/16/2022	9845	Northstar Chemical	Chemicals	-2,079.00
Bill Pmt -Check	06/20/2022	9846	PGE-Emerald Creek	VOID: Emerald Creek - Electric	0.00
Bill Pmt -Check	06/20/2022	9847	PGE-Office	Office - Electric	-98.72
Bill Pmt -Check	06/23/2022	9848	AT&T Internet - Office	Office - Internet	-58.85
Bill Pmt -Check	06/23/2022	9849	Black Water Engineers	General Engineering - Church St	-6,118.31
Bill Pmt -Check	06/23/2022	9850	Comcast Business	Office - Internet	-135.52
Bill Pmt -Check	06/23/2022	9851	Paige Mihlinich Mc Math	Replaced lost check which paid for Regular Board Meeting - March 2022 & April 2022	-200.00
Bill Pmt -Check	06/23/2022	9852	Pump Station	Emerald Creek - Electric	-173.51
Paycheck	06/29/2022	9853	Hemstad, Eric N	PR 06292022	-1,364.61
Paycheck	06/29/2022	9854	Milliken, Amy R	PR 06292022	-634.59
Paycheck	06/29/2022	9855	Murphy, Daniel W.	PR 06292022	-2,650.55
Paycheck	06/29/2022	9856	Onstad, Joseph C	PR 06292022	-2,107.22
Paycheck	06/29/2022	9857	Petersen, Carolyn M	PR 06292022	-421.81
Paycheck	06/29/2022	9858	Secada, Cynthia D	PR 06292022	-3,298.40
Bill Pmt -Check	06/28/2022	9859	Carbon Copy	Six Mile - Copy Machine	-10.40
Bill Pmt -Check	06/28/2022	9860	Comcast- Emerald Creek	Emerald Creek - Alarm Access Line May-June 2022	-101.52
Bill Pmt -Check	06/28/2022	9861	Foothill Sanitary	Septic Pumping - TP	-400.00
Bill Pmt -Check	06/28/2022	9862	Carbon Copy	Office - Copy Machine	-19.77
Check	06/28/2022		El Dorado Savings Bank	ALD-2 Returned Check #996285 NSF06/28/2022	-70.00
Liability Check	06/29/2022	1	CalPERS	PR 06292022	-2,368.30
Liability Check	06/29/2022	2	EDD	PR 06292022	-673.49
Liability Check	06/29/2022	3	EFTPS Federal Taxes	PR 06292022	-3,414.56
Bill Pmt -Check	06/30/2022	9863	Black Water Engineers	Services through 6/30/2022 CIP Brochure- Collections System Grant Application	-6,005.00

TOTAL -186,540.52

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MURPHYS SANITARY DISTRICT PROCLAIMING A LOCAL EMERGENCY
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY
BY EXECUTIVE ORDER N-29-20 MARCH 4, 2020, AND RE-AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF
MURPHYS SANITARY DISTRICT FOR THE *PERIOD JULY 16, 2022
THROUGH AUGUST 14, 2022* PURSUANT TO BROWN ACT PROVISIONS.**

RESOLUTION NO. 2022-11

WHEREAS, the MURPHYS SANITARY DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of MURPHYS SANITARY DISTRICT's legislative body are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the district's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the district, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the district, specifically Executive Order N-15-20 March 4, 2020 and

WHEREAS, social distancing is recommended; and

WHEREAS, the Board of Directors does hereby find that due to the COVID-19 pandemic, and social distancing orders and conditions causing imminent risk to attendees, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative body of Murphys Sanitary District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, Murphys Sanitary District will make available to the public online remote access via WebEx.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Murphys Sanitary District DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the district and proclaims that a local emergency persists throughout the district.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Administration Manager or staff and legislative body of Murphys Sanitary District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) **August 14, 2022**, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Murphys Sanitary District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Murphys Sanitary District, this 14th day of July, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Gonzales
Board President

ATTEST:

L. Bruce Miller
Secretary of the Board of Directors

ADMINISTRATION REPORT

07/14/2022 Board Meeting

June 2022

Cindy Secada

Finance

Cash Fund Balances as of 06-30-2022

El Dorado Checking	\$ 168,132.68
LAIF	\$ 1,812,259.35
CalPERS Trust Acct Funds	\$ 00.00
UBS #1 T-Bill 11-17-22	\$ 200,000.00
UBS #2 CD 12-21-22	\$ 200,000.00
Petty Cash	\$ 200.00
Total Cash Balances	\$ 2,380,592.03

June Income	\$ 158,960.10
New Connection Funds YTD	\$ 309,500.00
Grant Income YTD	\$ 112,071.00
Property Tax income YTD	\$ 135,025.69
CD's Interest Earned -	\$ 2,624.47
YTD Interest Earned	\$ 6,564.85
Budget performance target	100 %
LAIF Performance	.861% 06/30/2022

Administration

1. New @murphyssd.org emails for staff and board members: *If you have not set up your new email, please let me know if you need help doing so. We would like all board members to be using their Murphys Sanitary District issued email address. Thank you.*
2. End of Fiscal Year: *We are at the last month of our 2021/22 fiscal year. Total expenses for the year came in at 72.84% of budget with-in come at 101.69%. We went over budget on several areas: wages were slightly over due to the additional pay period with CalPERS; we had an unexpected workman's comp claim \$6,778.99; RM Collection over due to fencing at the MGR Pump house; electric at WWTP over as expected; office equipment over due to unexpected purchase of copier for WWTP office; state permits slightly over. Overall, performance was good! We had eight (8) new connection permits purchased in June. There are four (4) more permits to be purchased for the lots being built by Kautz. You will see that income in July's report. There are eleven (11) custom lots; at this time, I have no information on construction schedule. All is looking good.*

3. Strategy Funds (LAIF & any Investments) 06/30/22
Our UBS investments No. 1 and No. 2 have been purchased. No. 3 will be purchased 7/15/2022. Will update the board during the meeting with the terms of investment No. 3.

4. Election 11-08-2022: MSD's Board of Directors positions for Joseph Fontana, Paige Mc Math Jew and Marty Meller
*are open for election on the November 8, 2022 ballot. The candidate filing period with the County Elections Department is from **July 18th through August 12th** (this period will be extended five days for everyone except incumbent(s) if incumbent(s) fail to file for re-election) I will be picking up the packages for each candidate as requested on 07/18/2022. I will take them to the County and file on your behalf as requested. If you have any questions or concerns, let me know. You can also contact the County Elections Department at 754-6376, or email electionsweb@co.calaveras.ca.us for more information on filing fees, candidate statement and fees, and any other questions you may have.*

5. TS-IRWM: *The July meeting will be a field trip to Jamestown Sanitary District. They will give a presentation on their recent upgrade. We will be attending.*

6. Murphys Oaks Sub-division: *There are fifteen (15) homes connected to the sewer; nine (9) are waiting for occupancy certificates to begin monthly billing. There are nineteen (19) homes under construction, waiting to connect. There are only four (4) more permits to be issued, these are being processed now. I expect payment in July, for the lots being built by Kautz. No information on the eleven (11) custom lots.*

7. WWTP Part Two (2) – Force Main, Filters & Generator: *No update to report.*

Murphys Sanitary District
June 2022
Fiscal Year 2021/22

	June 2022	YTD 2021-22	Annual Budget	% of Annual Budget
100.00%				
Income				
4100 · Srv Chrgs - Residential	55,145.72	655,900.20	645,560.00	101.60%
4102 · Srv Chrgs - Apartments	3,180.00	38,160.00	38,160.00	100.00%
4104 · Srv Chrgs - Lodges/Churches	360.00	4,320.00	4,320.00	100.00%
4106 · Srv Chrgs - School	296.00	4,212.00	4,272.00	98.60%
4108 · Srv Chrgs - Commercial	16,182.74	175,612.15	171,131.00	102.62%
Total Monthly Billing	75,164.46	878,204.35	863,443.00	101.71%
4999 · Rental Income	650.00	2,383.30	2,383.30	100.00%
4110 · Plan Ck & Inspection Fees	250.00	1,450.00	3,000.00	48.33%
4111 · Late Fees	194.12	3,493.65	1,500.00	232.91%
4120 · Taxes	0.00	135,025.69	125,000.00	108.02%
4130 · Other Services	-8.00	1,998.60	1,500.00	133.24%
4140 · General Reserve Interest	2,626.93	6,564.85	3,000.00	218.83%
4150 · Vacant Lot Billing	0.00	2,200.00	2,000.00	110.00%
4160 · Refunds - Rebates	82.59	571.46	474.00	120.56%
4200 · Connection Fees	80,000.00	309,500.00	199,500.00	155.14%
Total Misc. Income	83,795.64	463,187.55	338,357.30	136.89%
TOTAL INCOME	158,960.10	1,341,391.90	1,201,800.30	111.62%
Grant Funds - Other			0.00	0.00%
Grant Funds - WWTP Construction	-	112,071.00	112,071.00	100.00%
<i>Reserve Balance Transfer</i>			115,406.13	
TOTAL INCOME	158,960.10	1,453,462.90	1,429,277.43	101.69%
Wages				
5001.00 · Wages - Operations	21,981.60	197,181.60	190,541.00	103.49%
5001.50 · Wages - Administration	14,249.57	127,765.12	126,203.53	101.24%
5002.00 · Overtime - Operations	122.40	5,494.25	6,000.00	91.57%
5002.50 · Overtime - Office	0.00	276.41	500.00	55.28%
5005.00 · On-Call Comp - Operations	600.00	5,600.00	5,200.00	107.69%
Total Wages	36,953.57	336,317.38	328,444.53	102.40%
Employee Benefits				
5010.00 · Health Insurance - Operations	9,294.86	89,213.63	108,000.00	82.61%
5010.50 · Health Insurance Administration	4,146.45	30,360.37	36,000.00	84.33%
5015.00 Accrued Vacation - Operations	-	1,488.00	3,622.00	41.08%
5015.50 Accrued Vacation - Administration			1,701.00	0.00%
5010.10 · CalPERS Retirement - Unfunded Liability	-	187,000.00	200,000.00	93.50%
5020.00 · CalPERS Retirement - Operations	1,763.07	15,818.06	15,522.77	101.90%
5020.50 · CalPERS Retirement - Admin	884.76	7,962.86	9,586.00	83.07%
Total Employee Benefits	16,089.14	331,842.92	374,431.77	88.63%
PR Taxes				
5030.50 · FICA-Medicare	3,462.50	30,488.64	29,510.69	103.31%
5050.00 · State EDD - Operations	6,778.99	6,778.99	0.00	#DIV/0!
Total PR Taxes	10,241.49	37,267.63	29,510.69	126.29%

Murphys Sanitary District
June 2022
Fiscal Year 2021/22

100.00%	June 2022	YTD 2021-22	Annual Budget	% of Annual Budget
Workman's Comp -				
5040.00 · Workers Compensation – Operation	-	27,688.58	31,000.00	89.32%
5040.50 · Workers Comp. – Administration	-	670.28	1,000.00	67.03%
Total Workman's Comp	-	28,358.86	32,000.00	88.62%
OPERATIONS - Maint & Repairs - Other				
6001.10 · R&M - Collection	400.00	4,029.96	3,000.00	134.33%
6001.20 · R&M - Treatment	-	3,178.02	3,000.00	105.93%
6002.40 · R&M - Truck	-	616.62	4,000.00	15.42%
6003.40 · R&M - Tractor	-	146.00	1,000.00	14.60%
6004.40 · R&M -Trailer\Trash Pumps	-		500.00	0.00%
6005.40 · R&M - Hydro Equipment	-	481.26	1,000.00	48.13%
6006.40 · R&M - Sml Tools & Equipment	88.04	919.22	1,000.00	91.92%
Total Maint & Repairs - Other	488.04	9,371.08	13,500.00	69.42%
OPERATIONS - Supplies				
6010.00 · Equipment Rental			350.00	0.00%
6011.00 · Gas-Oil-Fuel	459.52	6,241.48	8,000.00	78.02%
6012.10 · Supplies - Collection	14.00	872.30	1,500.00	58.15%
6012.20 · Supplies - Treatment	2,141.40	21,749.73	35,000.00	62.14%
6013.00 · Safety Supplies	836.49	836.49	1,000.00	83.65%
6014.00 · Small Tools - Equipment CIP	-		7,000.00	0.00%
6015.00 · Uniforms	221.25	2,747.61	4,000.00	68.69%
OPERATIONS - Supplies	3,672.66	32,447.61	56,850.00	57.08%
OPERATIONS - Utilities				
6021.10 · Electric - Water	971.98	14,868.40	12,000.00	123.90%
6021.20 · Electric - Water - Garbage	2,007.96	25,209.56	26,000.00	96.96%
6022.00 · Telephone - Internet	393.09	4,854.06	5,500.00	88.26%
Total Utilities	3,373.03	44,932.02	43,500.00	103.29%

**Murphys Sanitary District
June 2022
Fiscal Year 2021/22**

100.00%	June 2022	YTD 2021-22	Annual Budget	% of Annual Budget
OPERATIONS - Other				
6031.20 · Education Operations	-	1,887.70	3,000.00	62.92%
6032.20 · Research - Monitoring	213.00	21,842.00	24,000.00	91.01%
6033.00 · Answering Service	262.00	2,941.00	3,036.00	96.87%
6034.00 · Alarm \Security All departments	101.52	3,322.61	6,881.00	48.29%
Total Other	576.52	29,993.31	36,917.00	81.25%
ADMINISTRATION - Rents - Leases				
7050.10 · Rents & Leases - Collection	-	720.00	720.00	100.00%
7050.50 · Rents & Leases	-	4,766.70	4,767.00	99.99%
Total Rents - Leases	-	5,486.70	5,487.00	99.99%
ADMINISTRATIVE - Supplies				
7011.00 · Office Supplies - Operations	294.08	2,153.00	2,000.00	107.65%
7011.50 · Office Supplies - Admin	276.42	2,722.71	4,000.00	68.07%
7012.50 · Postage	26.95	3,050.90	3,300.00	92.45%
7013.50 · Printing			200.00	0.00%
7014.00 · Publications - Operations			200.00	0.00%
7015.50 · Office Equipment-Software	1,106.89	6,147.94	3,000.00	204.93%
Total Supplies	1,704.34	14,074.55	12,700.00	110.82%
ADMINISTRATIVE - Utilities				
7021.50 · Electric - Water	98.72	1858.28	1,700.00	109.31%
7022.50 · Telephone-Internet Access	394.08	4040.78	4,500.00	89.80%
Total Utilities	492.80	5,899.06	6,200.00	95.15%
ADMINISTRATIVE - Other				
7030.50 · Bank Charges - Vanco Auto Pay Fees	106.75	1,168.75	1,100.00	106.25%
7031.50 · County Lien Costs -Mileage	27.61	320.80	500.00	64.16%
7032.50 · Interest Expense				
7034.50 · Education			3,000.00	0.00%
7035.50 · Memberships	296.39	8,993.39	9,800.00	91.77%
7036.50 · Grant Expenses - Force Main	-	4,947.50	25,000.00	19.79%
Total Other	430.75	15,430.44	39,400.00	39.16%

Murphys Sanitary District
June 2022
Fiscal Year 2021/22

100.00%	June 2022	YTD 2021-22	Annual Budget	% of Annual Budget
ADMINISTRATIVE - Insurance				
7040.50 · Liability Ins		27,593.08	29,144.96	94.68%
Total Insurance	-	27,593.08	29,144.96	94.68%
ADMINISTRATIVE - Professional				
7054.50 · Office Cleaning	60.00	720.00	720.00	100.00%
7053.50 · Professional - Accounting	-	8,500.00	8,500.00	100.00%
7051.50 · Professional - Legal Services	-	3,113.64	4,780.00	65.14%
7052.50 · Board Expenses	835.00	8,488.56	10,950.00	77.52%
Total Professional	895.00	20,822.20	24,950.00	83.46%
ADMINISTRATIVE - License - Permits				
7070.00 · State Permits		34,820.00	31,000.00	112.32%
7071.20 · Plan Check Permits - Treatment			3,000.00	0.00%
Total License Permits	-	34,820.00	34,000.00	102.41%
ADMINISTRATIVE - Advertising				
7080.50 · Advertising		396.00	750.00	52.80%
7081.50 · Customer Outreach			750.00	0.00%
Total Advertising	-	396.00	1,500.00	26.40%
ADMINISTRATIVE - Engineering				
8500.50 · Engineering-General	12,123.31	13,293.31	25,000.00	53.17%
Total Engineering	12,123.31	13,293.31	25,000.00	53.17%
TOTAL OPERATING EXPENSES	87,040.65	988,346.15	1,093,535.95	90.38%
CAPITAL EXPENSE - Loans				
9030.00 · WWTP Upgrade DWR Loan	-	43,670.48	43,670.48	
Total Capital Loans	-	43,670.48	43,670.48	100.00%
CAPITAL EXPENSES - CIP				
9005.00 · Ernest St Improvements	200.00	1,850.00	5,000.00	37.00%
9007.00 · Capital Equipment Repair\Replace	-	6,396.66	10,000.00	64%
9021.20 · CIP WWTP Upgrade II	-	827.50	165,000.00	0.50%
9022.00 · Treatment Plant Upgrade - Grant Funds				
Total Capital Expenses-CIP	200.00	9,074.16	180,000.00	5%
TOTAL CAPITAL	200.00	52,744.64	223,670.48	24%
Cash to Reserves				
Cash to Reserves from Grant Proceed			112,071.00	0.00%
TOTAL EXPENSES	87,240.65	1,041,090.79	1,429,277.43	72.84%

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07/08/22

Accrual Basis

Murphys Sanitary District
Balance Sheet
As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Operating Fund	168,132.68
Cash Drawer	200.00
Fund Accounts	
UBS Investments	
UBS #2 CD 12212022	200,000.00
UBS #1 T-Bill 11-17-2022	200,000.00
Total UBS Investments	400,000.00
LAIF	1,812,259.35
Total Fund Accounts	2,212,259.35
Total Checking/Savings	2,380,592.03
Accounts Receivable	
11000 · Accounts Receivable	-278.45
Total Accounts Receivable	-278.45
Other Current Assets	
Prepaid Expenses	32,045.33
CIP Force Main	14,527.45
Const. Grant Receivables	112,071.00
Deferred Outflows-Contribution	69,905.00
Grant Funds Receivables	38,978.27
12000 · Undeposited Funds	864.75
Total Other Current Assets	268,391.80
Total Current Assets	2,648,705.38
Fixed Assets	
15 Ernest St	401,873.39
Total Fixed Assets	401,873.39
Other Assets	
Capital WWTP Upgrade 2021	5,036,791.47
Accumulated Depreciation	-1,911,254.48
Donated Property	1,440,389.00
Land	274,091.29
Collection Expansion	216,729.72
Capital Equipment	181,671.83
Capital Administration	7,185.80
Capital Improvement-Treatment	1,880,068.90
Capital Improvement-Collection	19,897.00
Subsurface Lines	1,797,846.73
Total Other Assets	8,943,417.26
TOTAL ASSETS	11,993,996.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	1,271.06
Total Accounts Payable	1,271.06

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07/08/22
Accrual Basis

Murphys Sanitary District
Balance Sheet
As of June 30, 2022

	<u>Jun 30, 22</u>
Other Current Liabilities	
Compensated Absences	24,034.36
Accrued Interest	5,117.32
Total Other Current Liabilities	29,151.68
Total Current Liabilities	30,422.74
Long Term Liabilities	
Rental Depos 15 Ernest Ste B	850.00
SWRCB Loan WWTP Upgrade	1,003,397.00
Deferred Inflows-Actuarial	3,618.00
Net Pension Liability	181,426.00
Total Long Term Liabilities	1,189,291.00
Total Liabilities	1,219,713.74
Equity	
CAPITAL WWTP Bridge Loan	2,134,562.50
Capital Balances	
Fund Balance	3,759,539.44
Total Capital Balances	3,759,539.44
3200 · Retained Earnings	4,408,593.68
Net Income	471,586.67
Total Equity	10,774,282.29
TOTAL LIABILITIES & EQUITY	11,993,996.03



PMIA/LAIF Performance Report as of 07/05/22



PMIA Average Monthly Effective Yields⁽¹⁾

June	0.861
May	0.684
Apr	0.523

Quarterly Performance Quarter Ended 03/31/22

LAIF Apportionment Rate ⁽²⁾ :	0.32
LAIF Earnings Ratio ⁽²⁾ :	0.00000875657176851
LAIF Fair Value Factor ⁽¹⁾ :	0.988753538
PMIA Daily ⁽¹⁾ :	0.42%
PMIA Quarter to Date ⁽¹⁾ :	0.29%
PMIA Average Life ⁽¹⁾ :	310

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 05/31/22 \$225.9 billion

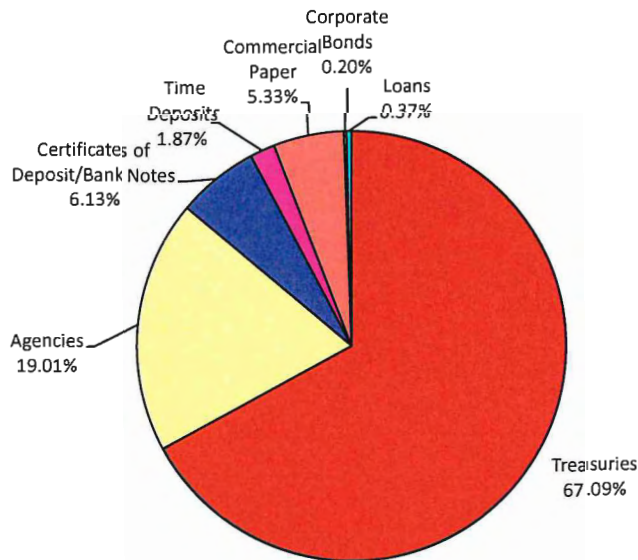


Chart does not include \$5,098,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

Operational monthly totals and summary

JUNE 2022

Water storage levels in Pond# 4	Loss of a foot of Freeboard in June, starting July at an elevation 62'6" (roughly 30.2 million gallons in storage)
PG&E Kilo use	572 kWhrs at WWTP 93 kWhrs at IPS
Rain Fall at WWTF	None
CL2 Usage	640 gallons of Cl2 liquid bleach total over twelve days of Effluent pumping
Plant influent gallons	3,443,400 gallons A quarter million less than June 2021
Effluent gallons	3,743,450 gallons treated and discharged to KHS only
Ironstone Influent	212,400 gallons AVG
Hydro flushing lineal footage	>3,500 feet of Collections
Sewer Overflow Count	None
Spray Field Gallons Applied	None

- Wooden storage shed at shop dismantled and WWTP septic tank was located and serviced. Reusable wood and building supplies from

the shed tear down were sorted and stored. Operations is pricing storage containers.

- Collections System hydro/video mapping was completed in June and perceived problem areas were cross checked against the CIP line replacement list. There doesn't seem to be any new issues or areas in need of repair that aren't covered in the CIP list.
- During the second Quarter Ground Water monitoring tests; Dan the tech from Condor Earth observed that our Monitoring Well #1's pump was having issues producing the regular volume in usual time for sampling, a successful sample (without reportable quality violations) was pulled however and it was determined that the problem was with the pump itself and should be replaced. Pump will be replaced with a 3gpm passive pump to match the other three wells prior to September's third Quarter monitoring well sampling.



**COUNTY OF CALAVERAS
OFFICE OF THE AUDITOR-CONTROLLER
DIRECT CHARGE TRANSMITTAL SHEET**

Completed form and supporting information must
be submitted no later than August 10th

AGENCY NAME: Murphys Sanitary District

TAX CODE: 52530 NUMBER OF RECORDS: 1

TOTAL DOLLARS: 2028.00

ENABLING LEGISLATION AUTHORIZING THE LEVY: Health & Safety Code Section 6520.10
(Please identify the applicable code and attach all back up documentation outlined in the direct charge memo)

PURPOSE OF CHARGE: Collect delinquent accounts for sewer service

ADDRESS: 15 Ernest St Suite A

Murphys, CA 95247

PHONE# TO PRINT
ON TAX BILL: 209 728-3094

CONTACT PERSON: Cindy Secada

CONTACT PHONE#: 209 728-3094

CONTACT EMAIL: csecada@murphyssd.org

SUBMITTED BY: Cindy Secada

TITLE OF PERSON SUBMITTING: Administration Manager

AUTHORIZED SIGNATURE: _____ DATE: 07/14/2022

Murphys Sanitary District

RESOLUTION 2022-12

July 14, 2022

RESOLUTION REQUESTING THE CALAVERAS COUNTY AUDITOR-CONTROLLER TO PLACE DELINQUENT AND/OR UNPAID CHARGES ON THE 2022-23 COUNTY TAX ROLLS AND AUTHORIZING THE CALAVERAS COUNTY TREASURER-TAX COLLECTOR TO COLLECT DELIQUENT CHARGES FOR THE MURPHYS SANITARY DISTRICT

WHEREAS, Health and Safety code 6520.10: On or before August 14, 2022, the board may certify to the Calaveras County board of supervisors and county auditor a statement of any delinquent and unpaid charges for sewer and other services, or either, requested in writing by the owner of the property that remain delinquent and unpaid for a period of 60 days or more on August 14, 2022.

The amount of any charges for sewer and other services, or either, included in the statement of delinquent and unpaid charges shall be added to become a part of the annual taxes next levied upon the property for which the sewer service was provided and upon the property subject to the charges for any other district services and shall constitute a lien on that property as of the same time in the same manner as does the tax lien securing the annual taxes. All laws applicable to the levy, collection, and enforcement of ad valorem taxes shall be applicable to the charges, except that if any real property to which the lien would attach has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attached thereon prior to the date on which the first installment of the taxes would become delinquent, then the lien which would otherwise be imposed by this section shall not attach to the real property and the charges relating to the property shall be transferred to the unsecured roll for collection. The county shall deduct from the charges collected an amount sufficient to compensate the county for the costs incurred in collecting the delinquent and unpaid charges. The amount of the compensation shall be fixed by agreement between the board of supervisors and the district's board of directors.

6520.11: A district shall notify the assessed shown on the latest equalized assessment roll whenever delinquent and unpaid charges for sewer and other services, or either, which could become a lien on the property pursuant to Section 6520.10 remain delinquent and unpaid for 60 days.

WHEREAS, the Murphys Sanitary District requests the County to bill its delinquent charges as shown in Exhibit A in the same manner as ad valorem property tax and subject to the same penalty as other charges and taxes billed by the County of Calaveras; and

WHEREAS, the Murphy Sanitary District agrees to deduct the amount of one percent (1%) from the delinquent charges billed for administrative costs, which shall be retained by the County.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Murphys Sanitary District hereby authorizes the Auditor-Controller to add delinquent and/or unpaid charges shown in Exhibit A to the 2022-23 tax roll and authorizes the Treasurer-Tax Collector of the County of Calaveras to collect said delinquent and/or unpaid charges for the Murphys Sanitary District.

FURTHERMORE, BE IT RESOLVED, the Auditor-Controller is authorized to deduct one percent (1%) from the charges billed, which shall be retained by the County to cover administrative costs.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was duly passed and adopted by the Board of Directors of the Murphys Sanitary District, this 14th day of July 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Gonzales
President, Board of Directors

ATTEST:

L. Bruce Miller
Secretary, Board of Directors

Resolution 2022-12**EXHIBIT A****Parcels with delinquent and/or unpaid charges to be added to the 2022/23 tax roll:**

APN	ADDRESS	CITY	LIEN DOCUMENT #	LIEN FILED ON	DELINQUENT CHARGES
068-020-020	55 Lawrence St	Murphys	2021-010553	06/08/21	\$ 2,028.00

TOTAL \$ 2,028.00

Murphys Sanitary District draft CIP update April 2021

Project updates:

Project	Description	General Location	Pipe Material	Priority		Construction Year	2021
				Yes	No		2021 Estimated Cost
1	Line replacement MH 96-101	Dam Rd	Clay	Yes			\$724,681
2	Line replacement MH 9-11, replace MH 204, add new MH between MH 203-204	Behind DEA	Clay	No			\$163,031
3	Line replacement MH 64-65 76A-77	Mitchler @ Diggins	Clay	No			\$235,347
4	Line replacement MH 53-57-LP	Allen Ln Red Store	Clay	No			\$333,989
5	Line replacement MH 43-45	Main St		No			\$244,603
6	Line replacement MH 31-29	6 Mile Rd @ Algiers	Clay	Yes			\$67,495
Total Other							\$1,769,146
7	Force Main Replacement	IPS to WWTP		Yes			\$1,727,993
8	<i>Completed MH 19-20 except MH 40-41</i>	<i>Jones St @ Main</i>		<i>No</i>			<i>\$85,404</i>
9	<i>Completed 2018 except MH 94-95</i>	<i>Dam Rd</i>	<i>Clay</i>	<i>Yes</i>			<i>\$79,711</i>
10	<i>Completed except MH 175-179</i>	<i>Church St by pool</i>	<i>Clay</i>	<i>Yes</i>			<i>\$192,159</i>
<i>Total Incomplete</i>							<i>\$357,274</i>
11	Spray fields					Completed	
12	Influent Pump Station upgrades					Completed	
13	WWTP Upgrade					Completed	
14	Headworks Screening Facilities					Completed	
15	Biosolids Management					Completed	
16	MH Repairs:						
	MH 156-M	Cottage Ln	Patch & Seal	Yes		2021	\$2,600
	MH 19	Behind Hotel	Patch & Seal	Yes		2021	\$2,600
	MH 91	HWY 4 @ El Jardin	Raise	Yes		2021	\$2,600

Project updates:

Project	Description	General Location	Pipe Material	Priority		Construction Year	2021
				Yes	No		2021 Estimated Cost
B	MH 18 to clean out	Sheep Ranch	Clay				\$25,000
C	MH 82-84	Tanner Ct	Clay				\$110,700
D	MH 49-50	School St	Clay				\$90,000
E	MH 51-52	Behind Chevron	Clay				\$55,500
F	MH 35-29	Six Mile, Davie & Bottomley Property	Clay	Yes			\$285,600
F1	MH 29-31	6-Mile@Algiers	Clay	Yes			\$48,825
G	MH 131-136	Williams St	Clay				\$25,625
H	MH 123-124 Add new MH	Apple Blossom	Clay				\$101,750
I	MH 103-105	Apple Blossom	Clay				\$28,000
J	MH 105-135	Apple Blossom	Clay				\$151,200
K	MH 172-23	Main St behind UPUD	Clay				\$25,900
L	MH 14 to LH	Church & Main	Clay				
M	MH 14-10	Main St Kramer	Clay				\$25,900
						Clay Pipe Total	\$974,000
						Total Other Pipe Total	\$1,769,146
						Incomplete Estimated Total	\$357,274
						Total	\$3,100,420