

Murphys Sanitary District
MINUTES – Regular Board Meeting
Thursday, April 14, 2022

Board of Directors

Steve Gonzales - President
Paige Mc Math-Jue-Vice President
Marty Mellerer - Treasurer
Bruce Miller- Secretary
Joseph Fontana – Parliamentarian

1) Call to Order – 10:13 a.m.

Pledge of Allegiance

2) Roll Call – *Joseph Fontana, Bruce Miller, Marty Mellerer, Paige Math-Jue & Steve Gonzales*

3) Agenda Changes – *Director S. Gonzales informs the Board that Line Item 11-4 Draft Budget is to be tentatively rescheduled to another meeting date; Closed Session has been scheduled in with Regular Board Meeting*

4) Public Comment - *None*

5) Closed Session Two (2) Items – *Scheduled to May 12, 2022*

a) Public Employee Performance Evaluations GC §54957

- Administration Manager
- Operations Manager

b) Public Employment GC §54957 (5)

Administration Manager

6) Reportable Action from Closed Session - *None*

7) Consent Agenda

a) Minutes

03/10/2022 Regular Meeting

b) Check Disbursements March 2022

Motion: Director P. McMath-Jue & J. Fontana motion to accept the *Consent Agenda, Line Item a) Minutes & b) Checks Disbursements March 2022: Approve 5-0*

- c) **Adopt Res. 2022-06 Re-Authorizing Remote Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period April 17, 2022 – May 16, 2022 Pursuant to Brown Act Provisions**

Motion: Director B. Miller & P. McMath-Jue motion accept Line Item c) *Adopt Res 2022-6 Re-Authorization Teleconference Meetings of The Legislative Bodies of Murphys Sanitary District for The Period April 17, 2022 – May 16, 2022 Pursuant to Brown Act Provisions: Approved 5-0*

8) Staff Reports – C. Secada & D. Murphy Report

- a) **Administration – C. Secada gives a status update on TP Upgrade Force Main Part II, Application has been submitted for review – Information included with Admin. Report of Board Packet.**
- b) **Operations – D. Murphy gives brief update on WWTP and our water storage - Brief Discussion**

9) New Business

- a) **Adopt Res. No. 2022-07 CALLING OF GENERAL DISTRICT ELECTION 11/08/2022**

Motion: Directors P. McMath Jue & B. Miller motion to *Adopt Res. No 2022-07 CALLING OF GENERAL DISTRICT ELECTION 11/08/2022: Approved 5-0*

- b) **Approve 2021/22 Budget Revision – Board & Staff Review & Discuss**

Motion: Directors B. Miller & J. Fontana motion to approve the changes to the *2021/2022 Budget Revision* a presented: *Approved 5-0*

- c) **Update Operating & Strategy Fund Policy – Board & Staff Review & Discuss**

Motion: Directors J. Fontana & P. McMath-Jue motion to update the *Operating Fund Strategy Fund Policy* from May 1 to April 1: *Approved 5-0*

- d) **Cd Maturing 05/2022 – Board & Staff Review & Discuss**

Motion: Directors P. McMath-Jue & J. Fontana motion to close out our current CD: *Approved 5-0*

- e) **Approve a Budget amount for the WWTP Upgrade Announcement-Open House Event scheduled for September 2022 – Board & Staff briefly discuss – *New TP Committee, S. Gonzales & P. McMath-Jue***

Motion: Directors P. McMath-Jue & B. Miller motion to approve using the funds from *Line Item #1104 Advertising & Customer Outreach* for the *WWTP Upgrade Open House Event scheduled for September 2022: Approved 5-0*

- f) **Appoint the Following Consultants for**

District Auditing Services – Bryant Jolley
District Legal Services – Craig Judson
District Engineering Services – Blackwater Engineering

Motion: Directors B. Miller & J. Fontana, “*without an obligation to*”, motion to appoint the Consultants as presented for District Auditing; Legal & Engineering Services: *Approved 5-0*

10) Unfinished Business – Director J. Fontana recuses himself

- a) Update Salary Schedule – Board & Staff Review & Discuss – *No Action, move to “Special” Board Meeting*
- b) Update Employee Benefits Package – Board & Staff Briefly Review & Discuss – *No action, move to “Special” Board Meeting*
 - 1. Employer Contribution to Supplemental 457 Plan
 - 2. Offer Life\ADD Insurance
 - 3. Operator Stand-by Time Update
 - 4. Vacation Time for Part Time Employees
 - 5. Identify other Employee Benefits to Offer
 - 6. Medical Allowance

11) 2022/23 Budget Preparation - *Review Information Only - No Action*

- 1. Determine Cost of Living Increase
- 2. Review Fund Balance Allocations at 03/31/2022
- 3. Review Potential Funds Eligible for Investment
- 4. Review Draft 2022/23 Budget

12) Ad Hoc Committee – Website Hosting & email – *Waiting on information needed to complete; B. Miller to discuss Emerald Creek Alarm Service w/ D. Murphy and Staff*

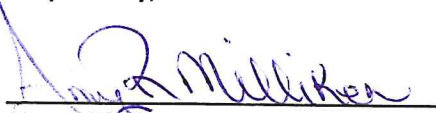
13) Director Comments – *B. Miller wants to confirm “Stipened Clause” change has been updated in policy handbook*

14) Next Meeting Agenda Items – *Board Policy Handbook; Move Agenda Items 10 & 11 to “Special” Board Meeting April 28th @ 9:00 a.m. to discuss the following*

15) Next Regular Meeting: May 12, 2022 10:00 a.m.

16) Adjournment – 1:04 p.m.

Respectfully;



Amy R Milliken



Bruce Miller, Secretary