

Murphys Sanitary District



MINUTES – Regular Board Meeting
Thursday, April 11, 2024
15 Ernest St Ste. A
Murphys, Ca 95247

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

1. Roll Call

Directors Present

Director Fontana; Director Miller (Via Remote); Director Melleria; Director Gonzales & President McMath-Jue

Staff Present

K. Fillmore, Admin. Manager; D. Murphy, Operations Manager; & A. Milliken, Accounting Clerk

2. Agenda Changes - None

3. Public Comment – None

4. Consent Agenda - Director B. miller requests to pull Line Item 4b for discussion.

a) Minutes-March 14, 2024

b) Financial Reports-Ending March 31, 2024

Motion: President P. McMath-Jue & Director S. Gonzales motion to accept the Consent Agenda as presented; Financial Reports March 2024 and Minutes March 14, 2024, Regular Board Meeting: Roll Call Vote (5) Yeas (0) Nays

2023/2024 BOARD OF DIRECTORS

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Joseph Fontana, Treasurer | Bruce Miller, Parliamentarian*

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5. New Business

- a) **General Policy Manual Review, Session 3 - Discussion Only**
- b) **Approval of Workplace Violence Prevention Plan**

Motion: President P. McMath-Jue & Director S. Gonzales motion to approve the Workplace Violence Plan as presented: Roll Call Vote (5) Yeas (0) Nays

- c) **Approval of Finance Committee Duties and Responsibilities Policy - Discussion**

Motion: President McMath-Jue & Director S. Gonzales motion to approve the Finance Committee Duties and Responsibilities Policy as presented: Roll Call Vote (4) Yeas (1) Nay, Director J. Fontana

- d) **Adoption of Resolution 2024-1 Mission Statement**

Motion: President P. McMath-Jue & Director B. Miller motion to adopt Resolution 2024-1 with the following amendment, remove comma after “preserving”: Roll Call Vote (5) Yeas (0) Nays

6. Unfinished Business

- a) **General Policy Manual Revisions of Session 2- Nothing to report**

7. Committee Reports – Information only, next Finance Committee Meeting April 24, 2024 @ 10:00 a.m.

8. Staff Reports – K. Fillmore & D. Murphy

- a) **Administration – K. Fillmore gives brief status update regarding the WWTP Upgrade Application, no change, pending; Operations Manager D. Murphy will be speaking & attending a T-Stan Presentation on April 17th, 2024; Church Street Improvement Project Bid Package is almost complete; Budget Planning is in progress, final draft will be presented to the Board as soon as Finance Committee has reviewed; The Employee Handbook/District Policies/Use Ordinance are currently being revised and updated.– Information Only**

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b) Operations – Brief update on the County Emergency Operations Plan, copy of Evacuation Plan is available to view; Small Utilities Quarterly Meeting for April 16 @ 9:00 a.m. has been moved to the Calaveras Utility Building Department at the Government Center - Information Only

9. Future Agenda Items/Director Comments - None

10. Next Regular/Special Meeting


- Regular Meeting May 9, 2024, 10:00 a.m.

11. Adjournment -10:51 a.m.

Respectfully;



Amy R Milliken, Clerk of the Board



Director Marty Meller, Secretary